

REGULAR COUNCIL MEETING

Tuesday, March 12, 2024 6:00pm

<https://us06web.zoom.us/j/88982525535?pwd=VzlXOU5tald0YkgvSUdTcldqSUVGOT09>

Meeting ID: 889 8252 5535 Passcode: 675736

One tap mobile 929-205-6099

1. Call to Order – 6:00 p.m.
2. Adjustments to the Agenda
3. Visitors and Communications
4. Consent Agenda
 - A. Approval of Minutes
 - i. Regular City Council Meeting of Tuesday, February 27, 2024
 - B. City Warrants:
 - i. Ratification of City Warrants from Week of March 6, 2024
 - ii. Approval of City Warrants from Week of March 13, 2024
 - C. Clerk’s Office Licenses and Permits
 - D. Approve documents and resolution for Municipal Climate Recovery Fund loan
 - E. Authorize the Manager to execute contracts
 - i. Public Works: Berlin Street culvert; Wastewater Treatment Facility roof, and 20-year review amendment; 2024 paving.
 - ii. Flood Recovery: Wastewater Treatment Facility fence
5. City Clerk & Treasurer Report
6. Liquor/Cannabis Control Boards
7. City Manager’s Report
8. New Business
 - A. Approve use of ARPA to fund N. Main Street sewer lining (B. Baker)
 - B. Audit presentation (D. Monahan)
 - C. Barre Up report (S. Trader)
 - D. Warn Charter change hearings (Clerk)
 - E. Approve Stitzel, Page & Fletcher to conduct Barre City’s tax sales for 2024 (Clerk)
 - F. Approve MOU to accept assignment of real estate option for Prospect Heights and authorize NBRC grant application (Manager)
 - G. Flood recovery updates (Manager)
 - H. First Reading Warned 8:00 PM: Ord. #2024-01: Police ordinance modernization (Manager)
9. Upcoming Business
10. Round Table
11. Executive Session – real estate
12. Adjourn

The next meeting of the City Council is scheduled for Tuesday, March 26, 2024.

The portion of this meeting starting at 6:00pm will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon CVTV Link for meetings online cvtv723.org/



City of Barre, Vermont

6 N. Main St., Suite 2
Barre, VT 05641
www.barrecity.org

R. Nicolas Storellicastro
City Manager
(802) 476-0240
citymanager@barrecity.org

MEMO

TO: City Council
FROM: The Manager
DATE: 3/8/2024
SUBJECT: Packet Memo re: 3/12/2024 Council Meeting Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Meeting Agenda. As a reminder, the next regular Council meeting will be Tuesday, March 26, 2024 at 6:00PM.

Visitors & Communications

Joelen Mulvaney, chair of the City's Justice, Equity, Diversity, Inclusion & Belonging Committee, has advised that she will present the committee's annual report during this portion of the agenda. A copy of the report is included in the packet for reference.

4-D Approve documents and resolution for Municipal Climate Recovery Fund (MCRF) loan

The City has received word we have been approved for a MCRF loan, but have not yet received the documentation or amount. The March 12, 2024 Council meeting is the last regularly scheduled meeting before the loan closing, tentatively scheduled for March 20th. We hope to have the documents to share with Council before the meeting, but may ask Council approve pending receipt so as to not delay the closing. The MCRF loan will replace the current expense note we took out earlier this year to assist with cash management through the flood recovery process.

4-E Contracts for Approval

The packet includes a summary of five timely contracts supporting work of the Public Works Department and flood recovery:

- Berlin Street culvert: July 2023 flood repair to be primarily funded by an Agency of Transportation grant;
- Wastewater Treatment Facility (WWTF) roof: Replacement of end-of-useful-life roof of the main building at the WWTF;
- WWTF 20-year review amendment: Update to the Wright-Pierce contract for the overdue 20-year review;
- 2024 paving: Funds 3 major stretches of paving (Farwell, Brook and Merchant Streets and Merchants Row parking lot);
- WWTF fence: July 2023 flood repair of fence and stabilization of a bank at the WWTF.

8-A Approve use of ARPA to fund N. Main Street sewer lining (DPW Director Brian Baker)

After the July 2023 flood, the State of Vermont provided for video coverage of vulnerable sections of infrastructure to assess flood damage. The footage showed concerning deterioration of the sewer main along N. Main Street from Brook Street through Fifth Street. Director Baker has secured a long-term, cost effective fix that would extend the life of this key infrastructure that serves, among other customers, North Barre Manor. We propose use of ARPA to fund this project, as it would otherwise have to be covered by an already stretched Sewer Enterprise Fund.

8-B Audit Presentation (Assistant City Manager Dawn Monahan)

We are pleased to present to the City Council another clean audit. Please note that due to file size, the packet only includes the letters of findings from the auditors. The full audit is [posted on our website](#). Rick Brigham, from Sullivan, Powers & Co., P.C., will be present to answer questions.

8-C Barre Up report (Shawna Trader)

Barre Up requested time on the agenda to provide a 6-month update. Shawna was advised to keep the presentation to 5-10 minutes and allow for Q&A.

8-F Approve Memorandum of Understanding (MOU) to accept assignment of real estate option for Prospect Heights and authorize Northern Borders Regional Commission (NBRC) grant application (Manager)

Prospect Heights Development, Inc. (PHDI), on which I serve as the City Council's appointee, has negotiated an option for the land proposed for development in the Prospect Heights project. The option also includes a provision allowing PHDI to assign the option to the City. The packet includes a draft MOU to execute that assignment. We believe that executing this option would make the Prospect Heights development more competitive for grants. Concurrently, I am requesting that the City Council authorize the City of Barre to be the lead applicant for this year's application for funding from the NBRC Catalyst Program for this housing project.

8-G Flood recovery updates (Manager)

There is no memo in the packet for this agenda item. The Manager will make a PowerPoint presentation with key updates. No action or votes are anticipated on any of the topics that will be covered.

8-H First Reading Warned 8:00PM: Ord. #2024-01: Police ordinance modernization

This is a follow up to an agenda item from the February 6, 2024 Council meeting. As noted then, the City has begun negotiations with the Fraternal Order of Police Lodge 004 on a successor collective bargaining agreement. As part of those negotiations, both parties have expressed interest in removing outdated provisions in City ordinance that belong in a labor contract or human resources policies.

Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
 - Assume good intent and explain impact
 - Ask clarifying questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify all choices
 - Consequences – Project outcomes
 - Tell your story – Prepare your defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, ordinance, policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor time limits
 - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting, email, or videogames during the meeting

Barre City Justice, Equity, Diversity, Inclusion and Belonging Committee 2022-23 Annual Report

This report covers the period between August 2022 and January 2024. The Committee has been developing strategies for, and has identified some of the barriers to, becoming a more inclusive community. Prejudice and bias are at the heart, and resistance to change by leadership and community members are at the forefront of denial for fundamental, systemic change in the city's policies and procedures. That resistance has manifested in several ways that have inhibited progress; hostile messages and threats to committee members, efforts to undermine agendas, extreme public scrutiny and an organized group of people, some residents, some outside influences, who continue to intimidate those on the committee and others dedicated to addressing social injustice. We are not the only Vermont community experiencing resistance to social change and we can be an example of how a community overcomes obstacles to justice, equity, diversity, inclusion and belonging.

The city is very fortunate to have had some experienced and professional advice from several sources to advance movement toward a more inclusive and welcoming community. We are grateful for the advice and counsel of other similar groups around the state and several consultants, among whom include Sha'an Moulert, Dr. Denise Dunbar, Gail Mears and Kristi Clemens. It was with this assistance we were able to assess the readiness of our community to commit to the social change necessary for achieving fairness in municipal policies and practices.

It is with this assistance and our experience of the last year, that the committee realized the resistance to change was cause to step back and become realistic about committee goals and objectives. We needed to find support for the very concept of equity, inclusion and belonging. The committee designed an education campaign that began with developing tools for action. The committee adapted the Vermont Equity Impact Assessment Tool, had it approved by the City Council and created a tutorial to teach municipal staff and management how to use it in both developing projects and improving policies and procedures.

The next step was creating a curriculum and engaging a facilitator to conduct a series of dialogues titled, *Let's Talk about Justice, Equity, Diversity, Inclusion and Belonging*. The program is designed as a conversation, guided by shared principles and a skilled facilitator, in order to discuss difficult topics such as racism, sexism and poverty. Kristi Clemens, Title 9 officer for Dartmouth College, wrote the curriculum and is the facilitator/trainer. Volunteers will be trained in facilitation skills in order to continue providing this program to the wider community. A grant sponsored by the Vermont League of Cities and Towns (VLCT) and administered by the Vermont Community Fund was acquired and the workshops began in November 2023. The initial programs were designed for municipal leadership; heads of departments, city council members, other elected officials, city committee members, and community volunteers. Support from this sector is key to progress. These will be followed by other dialogue groups, seeking to include as many of the general public as possible over time.

During this period the committee also recognized the heightened level of animosity among various leadership groups within the city and included hiring a mediator for the purpose of creating a path to civility within our community's leadership. The city will engage a mediator who will focus on relationships between City Council and the committee, within the council and within the committee. Improving the level and quality of discourse will help the city grapple with and resolve the issues that are barriers to a more just, equitable, diverse and inclusive community where everyone feels like they belong.

Respectfully submitted,
Barre City Justice, Equity, Diversity, Inclusion and Belonging Committee

**Regular Meeting of the Barre City Council
Held February 27, 2024**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 6:00 PM at City Hall, Barre, Vermont. In attendance were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Michael Deering (arrived approximately 7:00 PM) and Samm Stockwell. City staff members present were City Manager Nicolas Storellicastro, Planning Director Janet Shatney, Homelessness and Housing Coordinator Tess Taylor, and Clerk/Treasurer Carol Dawes.

Absent: NONE

Adjustments to the Agenda: Moved trestle alternatives and flood resiliency to the beginning of the new agenda items list to accommodate those in attendance.

Visitors and Communications:

Adam Jacobs said the Barre Opera House spring break campers are putting on a performance of *My Father's Dragon* this Friday at 4 PM.

Barre Partnership executive director Tracie Lewis said they are hosting a Barre Solar Eclipse Block Party on April 8th in Merchant's Row/Enterprise Aly. Events will coincide with the total solar eclipse that will traverse Vermont that afternoon. Adam Jacobs said Barre City will experience total coverage north of Hill Street. Ms. Lewis also noted local photographer Shannon Alexander has a display of her flood photos at the statehouse from March 4-29. An opening reception will be held on March 14th.

Bernadette Rose said there is an art exhibit in the Aldrich Library Milne Room featuring local K-12 student art.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Lauzon, seconded by Councilor Stockwell. **Motion carried.**

- A. Approval of Minutes:
 - i. Regular meeting of February 6, 2024.
- B. City Warrants as presented:
 1. Ratification of Week 2024-07, dated February 14, 2024:
 - i. Accounts Payable: \$162,075.17
 - ii. Payroll (gross): \$146,367.10
 2. Ratification of Week 2024-08, dated February 21, 2024:
 - i. Accounts Payable: \$62,534.66
 - ii. Payroll (gross): \$147,168.39
 3. Approval of Week 2024-09, dated February 28, 2024:
 - i. Accounts Payable: \$1,835,798.32
 - ii. Payroll (gross): \$153,893.70
- C. 2024 Clerk's Office Licenses & Permits: NONE

City Clerk & Treasurer Report –

City Clerk/Treasurer Dawes reported on the following:

- Just over 400 early absentee ballots have been issued to date for next Tuesday's town meeting elections. Polls will be open at the auditorium that day from 7AM – 7PM.
- Information on offices up for election, nominating petitions and procedures for Barre City's annual meeting on May 14th, are posted on the elections page of the City website.
- Water/sewer bills will be in the mail this Friday, March 1st. Due by Monday, April 1st.

Liquor Control Board/Cannabis Control Board –

Councilor Lauzon said he is recusing himself from the discussion and decision on the cannabis license under consideration this evening. Elizabeth Manriquez, owner of Dames Inc., introduced herself and her new cannabis retail establishment to the Council. Ms. Manriquez said they are hoping to open in April. Council approved the retail cannabis license on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried with Councilor Boutin abstaining and Councilor Lauzon recused.**

City Manager's Report –

Manager Storlicastro reported on the following:

- Public meeting on hazard mitigation plan revisions on Thursday, March 7th at Alumni Hall.
- Free COVID test kits are available in City Hall while supplies last.
- A letter is being mailed out from the assessors to property owners in the flood hazard area, asking if they'd like to schedule an inspection to review the impact of flood damage on property value.
- The buyout applications for 36 Pike Street and 44 Pike Street are being processed.
- There are openings on the Central Vermont Solid Waste Management District Board for a Barre City rep and alternate. Other committee and board vacancies are listed on the City website.

Representatives Peter Anthony and Jonathan Williams spoke of ongoing work being done by the legislature to provide flood relief through the budget adjustment bill. The Committee of Conference has included \$1M for Barre City, along with ERAF matching funds. They thanked their counterparts in Montpelier for working together to advocate for funding support for these hard-hit communities.

New Business –

D) City response to trestle alternatives.

Manager Storlicastro said the Vermont Agency of Transportation has issued a report on possible alternatives for the railroad trestle over the Stevens Branch on the north end of the City, and the public comment period closes March 7th. Former Manager Steve Mackenzie read a letter to AOT, encouraging them to opt for alternative #6, which calls for complete removal of the trestle. There was discussion on possible FEMA funding for the removal, and the need for a cost/benefit analysis related to other alternatives that would have the trestle repaired or replaced.

Council approved having the Manager share the City's position that alternative #6, removal of the trestle, be chosen from the available options on motion of Councilor Lauzon, seconded by Councilor Stockwell.

Motion carried.

C) Next steps on flood resiliency, recovery and buyouts.

Manager Storlicastro shared a PowerPoint presentation outlining the results and responses from the public feedback process, and the key themes from the ward meetings, which included 1) support all types of housing, 2) floodplain mitigation & green space, and 3) removing river obstacles. There was a summary of the properties on the potential buy-out list, based on intakes, and a template for calculating costs and impacts on the grand list, and maps of the impacted areas with potential buy-out property locations.

The Manager said they are working with FEMA experts to review potential buyout properties, and the experts' recommendations are to focus first on those properties that are river-adjacent, in clusters, and located in areas that would allow for floodplain mitigation. River scientists will need to be engaged to calculate impacts of any possible mitigation, both in the City and downstream. The Manager reviewed possible housing and flood mitigation areas in the north end, Vine Street/Scampini Square, River/Granite Streets, and Harrington Avenue areas.

Nick Roos asked about homes shown in the potential mitigation areas, and if surrounding area properties not currently on the potential buyout list might be included. The Manager said there is still time to request a buyout.

To be approved at 03/12/24 Barre City Council Meeting

Andrea Young asked about properties like hers that were impacted by landslides. The Manager said based on the FEMA experts' advice, the focus is on flood-damaged properties first. There was discussion on timelines, and sharing information with property owners as soon as possible so they can move on to their next options if a buyout isn't a possibility.

Mark Christie said his home on Oswald Street was destroyed by a landslide, and properties that were totally destroyed should be factored in.

Councilor Waszazak said it's not right to deny any of the buyout requests. There was discussion on expanding the scope of buyouts with a vision of strategic retreat along the river corridors, while keeping in mind the balance of lost housing and lost grand list value.

Amy Galford asked if it was too late to apply for buyouts, and Manager Storellicastro said no, there's still time to submit an intake. There was discussion on infill development, getting creative about parking and clustered housing, and whether FEMA property buyout restrictions would allow property to be used for parking in the future.

Councilor Lauzon said it's a hard job to tell people, "No", especially when looking at permanent removals from the grand list.

City Attorney David Rugh said the City needs to plan the HMGP buyouts with an eye towards any utilities or easements, and those improvements cannot be included on any buyout properties without an exemption.

Councilor Waszazak made the motion to issue a request for letters of interest to develop housing on the Wobby Park lot next to the public safety building, seconded by Councilor Boutin.

Bernadette Rose said the Vine Street playground might also be a possible lot for either development or flood mitigation.

Judie Copping said she has photos of the flooding on the Vine Street playground, and any deed restrictions would need to be researched.

Council voted on the motion as presented. **Motion carried.**

There was discussion on next steps to gather more details about buyouts, and investments in flood resilience and housing. Manager Storellicastro asked if there was general consensus among the Council on 1st tier focus on the flood mitigation areas identified in the presentation: Vine/Scampini, River/Granite, and Harrington.

Councilor Boutin made the motion to focus on these areas, seconded by Councilor Stockwell.

There was discussion on letting property owners know if they won't be offered a buyout so they can move on with their planning, and working with river scientists to further prioritize areas.

Central Vermont Flood Recovery Officer Pat Moulton said river scientists will be on hand as soon as possible. Planning Director Janet Shatney said the buyout process can be painful and time-consuming, and people can back out right up to the last minute.

Council voted on the motion as presented. **Motion carried.**

To be approved at 03/12/24 Barre City Council Meeting

A) Select Annual Report cover photo and dedication.

Manager Storrellicastro reviewed possible photos for the cover, and there was discussion on whether to be strict about using photos and dedications from FY23. Council approved using a flood-related photo presented by Councilor Boutin for the cover, and three other photos presented by the Manager for the back and inside covers, on motion of Councilor Boutin, seconded by Councilor Lauzon. **Motion carried.**

Council approved dedicating the annual report to staff, community members and volunteers who have helped out during the flood recovery, along with a dedication to recently retired public works superintendent Steve Micheli, on motion of Councilor Waszazak, seconded by Councilor Boutin. **Motion carried.**

B) Authorize Manager to negotiate and execute a mediation contract.

Councilor Stockwell made a motion to authorize the Manager to negotiate and execute a mediation contract. She said the mediation would allow Council to work out better ways to disagree and work together. Councilor Boutin said he supports the idea of facilitation, but mediation implies sides and a need to mediate a specific issue. There was discussion on the differences between mediation and facilitation, and whether either can be held in executive session.

Councilor Boutin made a motion to authorize the Manger to negotiate and execute a facilitation contract.

Councilor Stockwell withdrew her motion.

Bernadette Rose said mediation can assist the Council in moving forward.

City Attorney David Rugh said a motion for findings to go into executive session only requires a simple majority. The requirement for a supermajority is specific to state boards.

Steve Finner said facilitation is a subcategory of mediation, and the concept of “sides” is not part of facilitation.

Councilor Deering seconded Councilor Boutin’s motion above. Councilor Waszazak said he will be voting against, and will wait to continue the discussion until after the May 14th town meeting elections, when there will likely be changes to the Council makeup.

Council voted on the motion as presented. **Motion did not carry with Councilors Boutin and Deering voting for, and Mayor Hemmerick and Councilors Cambel, Waszazak, Stockwell, and Lauzon voting against.**

Councilor Cambel left the meeting at this time.

Upcoming Business –

Manager Storrellicastro said the March 12th meeting will include:

- Presentation of the FY23 audit.
- Warning for possible charter change public hearings.
- Review and acceptance of paving bids.

Round Table –

Councilor Waszazak thanked the City’s legislative representatives for getting flood relief funding over the finish line in the budget adjustment bill.

Councilor Stockwell said she attended a wonderful open mic event at the Rainbow Bridge Community Center.

Councilor Lauzon thanked property owners who participated in this evening's discussions, and those who have been sharing their stories in the abatement hearings. He said the Barre Community Relief Fund approved 30 funding requests recently, and there are another 19 under consideration. He said the fund will continue for future community needs.

Mayor Hemmerick said the Church of the Good Shepherd is holding a Pie to the Rescue flood recovery fundraiser this Saturday from 5-7:30 PM.

Executive Session – Councilor Stockwell made the motion to find that premature general public knowledge of real estate, personnel, and litigation issues to be discussed would clearly place the City of Barre at a substantial disadvantage should the discussions be public. The motion was seconded by Councilor Waszazak. **Motion carried.**

Council went into executive session at 8:45 PM to discuss real estate, personnel, and litigation under the provisions of 1 VSA § 313 on motion of Councilor Stockwell, seconded by Councilor Lauzon. Manager Storrellicastro, City Attorney David Rugh, Barre Area Development Corporation executive director Aimee Green, and Prospect Heights board member David Sichel were invited into the executive session. **Motion carried.**

Council came out of executive session at 9:53 PM on motion of Councilor Stockwell, seconded by Councilor Boutin. **Motion carried.**

The meeting adjourned at 8:35 PM on motion of Councilor Waszazak, seconded by Councilor Boutin. **Motion carried.**

The open portions of the meeting were recorded on the video platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

By check number for check acct 01(GENERAL FUND) and check dates 03/06/24 thru 03/06/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
0095 802	TOYOTA						
	77895	wheel hub assembly	002-8220-320.0743	TRUCK MAINT	0.00	101.61	152128
01031	ACCURA PRINTING						
	87920A	PD Business cards	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	110.00	152129
01088	AFSCME COUNCIL 93						
	PR03062024	PR w/e 03/06/24	001-2000-240.0007	UNION DUES PAYABLE	0.00	265.50	E445
01003	ALDRICH PUBLIC LIBRARY						
	02232024	Q3 Allocations FY23-24	001-7010-220.0420	ALDRICH LIBRARY	0.00	62,542.50	152130
01060	AMAZON CAPITAL SERVICES						
	13X77DFF9HVR	Wireless keyboard & mouse	001-6055-350.1053	OFFICES SUPPLIES/EQUIPMEN	0.00	68.97	152131
	1D1MYCC16KLL	PC headset	001-6055-350.1053	OFFICES SUPPLIES/EQUIPMEN	0.00	65.00	152131
	1DFFN4RR3QCR	(4) ProForce vacuums	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	979.96	152131
	1DFFN4RR3QCR	(4) ProForce vacuums	001-6043-350.1049	CUSTODIAL SUPPLIES	0.00	491.51	152131
	1DFFN4RR3QCR	(4) ProForce vacuums	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	488.05	152131
	1L3WWY7J67HQ	USB flashdrive/Crimper ki	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	134.39	152131
	1QG3CL669TYX	Portable CD/DVD writer	001-5010-440.1240	COMPUTER REPLACEMENT PROG	0.00	49.00	152131
	1WQ1JHQH4QQ6	Digital Voice Recorder	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	68.00	152131
	1Y9NN9QD9W3G	Batteries / Storage Box	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	38.83	152131

					0.00	2,383.71	
01057	AT&T MOBILITY						
	12182023	FD monthly charges	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	173.11	152133
	X02192024	DPW monthly charges	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	336.39	152133
	X02192024	DPW monthly charges	002-8220-200.0214	TELEPHONE	0.00	142.23	152133
	X02192024	DPW monthly charges	003-8330-200.0214	TELEPHONE	0.00	176.68	152133
	X02192024A	Monthly premium	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	25.56	152133
	X02192024A	Monthly premium	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	36.57	152133
	X02192024A	Monthly premium	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	28.75	152133
	X02192024A	Monthly premium	002-8220-200.0214	TELEPHONE	0.00	26.01	152133
	X02192024A	Monthly premium	002-8220-200.0214	TELEPHONE	0.00	26.01	152133
	X02192024A	Monthly premium	003-8330-200.0214	TELEPHONE	0.00	24.06	152133
	X02192024A	Monthly premium	003-8330-200.0214	TELEPHONE	0.00	24.06	152133
	X02192024B	PD/FD monthly phone srv	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	1,109.17	152133
	X02192024B	PD/FD monthly phone srv	001-6045-310.0616	MIFI	0.00	90.32	152133
	X07192023	monthly service	002-8220-200.0214	TELEPHONE	0.00	44.30	152133
	X07192023	monthly service	002-8220-200.0214	TELEPHONE	0.00	0.24	152133
	X07192023	monthly service	002-8220-200.0214	TELEPHONE	0.00	43.93	152133
	X07192023	monthly service	002-8220-200.0214	TELEPHONE	0.00	41.23	152133
	X07192023	monthly service	002-8220-200.0214	TELEPHONE	0.00	61.28	152133
	X07192023	monthly service	002-8220-200.0214	TELEPHONE	0.00	44.30	152133
	X07192023	monthly service	003-8330-200.0214	TELEPHONE	0.00	41.23	152133

					0.00	2,495.43	
01218	ATLAS TECHNICAL						
	2557012	Enterprise Aly 23 Environ	048-8315-200.0210	ENT ALY O&M	0.00	3,379.83	152135

By check number for check acct 01(GENERAL FUND) and check dates 03/06/24 thru 03/06/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

23018	AUBUCHON HARDWARE						
	493923A	shovel / razor back	001-8050-350.1060	SMALL TOOLS	0.00	82.78	152136
01066	AUMENTUM TECHNOLOGIES						
	MANMN0004375	ProVal Plus 5/24-4/25	001-1000-130.0161	PREPAIDS	0.00	3,182.50	152137
	MANMN0004375	ProVal Plus 5/24-4/25	001-5020-210.0311	EQUIP PURCH & SW LICENSES	0.00	636.50	152137
					-----	-----	
					0.00	3,819.00	
02123	BARRE PARTNERSHIP THE						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,250.00	152138
	FY24CITYMAR	FY 24 monthly payment	001-8035-120.0172	BARRE PARTNERSHIP	0.00	5,833.33	152138
					-----	-----	
					0.00	7,083.33	
02067	BARRE SENIOR CENTER						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,875.00	152139
02131	BARRE UNIFIED UNION SCHOOL DISTRIC						
	03012024	Cx-Q3 balance due	001-4005-405.4005	GENERAL TAXES	0.00	99,727.79	152140
02039	BERGERON JEFFREY						
	3498269	Targhee Mid	001-7015-340.0943	FOOTWEAR	0.00	150.00	152141
02234	BISSON LORI ANN OR CITY OF BARRE						
	01192024	Current w/s (March)	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	223.80	152142
	01192024A	Current June W/S	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	26.20	152143
					-----	-----	
					0.00	250.00	
02517	BUZZI DAVID OR CITY OF BARRE						
	02082024	Current O/P W&S	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	10.00	152144
03062	C FORD PROFESSIONAL LETTERING						
	15605	Dasher panels for Mutuo	048-8000-320.0762	BOR BANNER EXP	0.00	622.96	152145
03209	CAPSTONE COMMUNITY ACTION						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	152146
03172	CARGILL INC						
	2909187594	Deicer Salt Ice cntrl/blk	001-8050-360.1184	SALT - SNO	0.00	5,609.87	152147
03098	CENTRAL VT ADULT BASIC EDUCATION						
	02292024	Q3 Appropriations	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,925.00	152148
03055	CENTRAL VT COUNCIL ON AGING						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	3,750.00	152149
03056	CENTRAL VT HOME HEALTH & HOSPICE						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	7,000.00	152150

03/05/24
09:39 am

City of Barre Accounts Payable
Warrant/Invoice Report # 24-34

Page 3 of 9
Sraccctclerk

By check number for check acct 01(GENERAL FUND) and check dates 03/06/24 thru 03/06/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

03145	CHAMPLAIN VALLEY EQUIPMENT						
	CB62601	Glass door & seal	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	366.23	152151
03420	CHAMPLAIN VALLEY PLUMBING AND HEAT						
	521655	WWTP tank #4	003-8330-330.0825	FUEL OIL	0.00	1,022.25	152152
	521738	WWTP tank #2	003-8330-330.0825	FUEL OIL	0.00	1,281.97	152152
	521739	WWTP tank #5	003-8330-330.0825	FUEL OIL	0.00	142.41	152152
	522123	Civic Center/Auditorium	001-7020-330.0831	FUEL OIL - AUD/ANNEX	0.00	12,408.00	152152
	522161	WWTP tank #4	003-8330-330.0825	FUEL OIL	0.00	738.84	152152
	522162	Civic Center	001-7020-330.0831	FUEL OIL - AUD/ANNEX	0.00	1,692.00	152152
	522840	DPW garage tank #11	001-8050-330.0829	FUEL OIL - GARAGE	0.00	723.89	152152
	523129	DPW garage tank #11	001-8050-330.0829	FUEL OIL - GARAGE	0.00	499.70	152152
	523232	City Hall	001-6043-330.0833	FUEL OIL	0.00	2,256.00	152152
	523617	DPW garage tank #11	001-8050-330.0829	FUEL OIL - GARAGE	0.00	514.09	152152
					-----	0.00	21,279.15
03159	CIRCLE						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	500.00	152154
03083	COMMUNITY HARVEST OF CENTRAL VERMO						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	375.00	152155
01215	CORPORATE BILLING LLC						
	X12202695101	credit-X122026951:01	001-8050-320.0743	TRUCK MAINT - STS	0.00	-265.63	152156
	X12202703401	Horn kit / single dis	001-8050-320.0743	TRUCK MAINT - STS	0.00	162.99	152156
	X12202710001	Sensor EBP	001-8050-320.0743	TRUCK MAINT - STS	0.00	86.40	152156
	X12202711901	exhaust clamp/pipe/flange	001-8050-320.0743	TRUCK MAINT - STS	0.00	183.71	152156
	X12202732501	Brackets, brkt asy lh blk	001-8050-320.0743	TRUCK MAINT - STS	0.00	447.99	152156
	X40103230301	Electric horn/Brkts hi-no	001-8050-320.0743	TRUCK MAINT - STS	0.00	104.08	152156
					-----	0.00	719.54
04206	DETECTACHEM INC						
	INV13949	Drug test kits	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	365.40	152157
04030	DMS MACHINING & FABRICATION						
	47453	WWTP Gear box repair/repl	003-8330-320.0740	EQUIPMENT MAINT	0.00	19,596.95	152158
	47494	(6) bent plate clips	001-8050-320.0742	SNOW EQUIP MAINT	0.00	150.00	152158
					-----	0.00	19,746.95
04133	DOWNSTREET HOUSING & COMMUNITY DEV						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,250.00	152159
05084	EAGLE POINT GUN/T J MORRIS & SONS						
	151609	SK cartridges/small arms	001-6050-340.0942	AMMUNITION	0.00	4,766.00	152160
05069	EDWARD JONES						
	PR03062024	PR w/e 03/01/24	001-2000-240.0006	ANNUITY PAYABLE	0.00	100.00	152161

By check number for check acct 01(GENERAL FUND) and check dates 03/06/24 thru 03/06/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
23033	ELEVATE YOUTH SERVICE FKA WCYSB						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	1,250.00	152162
16102	EMPOWER TRUST COMPANY LLC						
	PR03062024	PR w/e 03/01/2024	001-2000-240.0006	ANNUITY PAYABLE	0.00	784.42	E446
	PR030624	PR w/e 03/01/24	001-2000-240.0006	ANNUITY PAYABLE	0.00	493.76	E447
					-----	-----	
					0.00	1,278.18	
05059	ENDYNE INC						
	479109	UCMR5 Testing	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	1,110.00	152163
	479404	Weekly testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	170.00	152163
					-----	-----	
					0.00	1,280.00	
05107	ENGLOBE CORP USA						
	USA-1200	Biosolid waste/ compost	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	16,485.78	152164
05018	ERIN TECHNOLOGY LLC						
	0010303	Cloud srv software	001-6050-210.0310	COMPUTER ACCESS - PD	0.00	840.00	152165
05007	EVERETT J PRESCOTT INC						
	6289780	(4)hydraulic cement plugs	003-8300-320.0750	MAIN LINE MAINT	0.00	234.80	152166
06009	F W WEBB CO						
	84431138	thread sealant/bushings	003-8330-320.0740	EQUIPMENT MAINT	0.00	43.69	152167
06095	FAMILY CENTER OF WASHINGTON COUNTY						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	875.00	152168
06918	FARM-WAY INC						
	2774787	Work wear -J Kosakowski	002-8220-340.0940	CLOTHING	0.00	420.94	152169
06004	FLEURY JASON						
	02272024	Reimbursement-Boots	001-6050-340.0943	FOOTWARE	0.00	170.00	152170
07127	GOOD BEGINNINGS OF CENTRAL VT						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	250.00	152171
07055	GOOD SAMARITAN HAVEN						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	375.00	152172
07000	GRAINGER						
	9950803065	Molded grating/ 5ft span	003-8330-320.0740	EQUIPMENT MAINT	0.00	1,349.84	152173
07206	GREAT-WEST TRUST COMPANY, LLC						
	PR03062024	PR w/e 03/01/24	001-2000-240.0006	ANNUITY PAYABLE	0.00	417.15	152174
07100	GREEN MOUNTAIN TRANSIT AGENCY						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	9,600.25	152175

By check number for check acct 01(GENERAL FUND) and check dates 03/06/24 thru 03/06/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
07006 GREEN MT POWER CORP							
	01122024	Summer/Elm traffic light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	61.92	152176
	01122024A	6 Main St Historic lights	001-6060-200.0210	ELECTRICITY	0.00	632.18	152176
	02122024	Currier Park panel	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	25.80	152176
	02132024	Summer/Elm traffic light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	69.36	152176
	02132024A	6 Main St Historic lights	001-6060-200.0210	ELECTRICITY	0.00	628.71	152176
	02132024B	Nelson St PRV	002-8200-200.0203	ELECTRICITY-NELSON PV	0.00	72.62	152176
	02142024	Merch Row EV charging	001-6045-200.0210	EVCS ELECTRICITY-MERCH RO	0.00	232.98	152176
	02142024A	DPW garage	001-8050-200.0210	ELECTRICITY	0.00	1,195.53	152176
	02142024B	Prospect Brdg Heat Trace	002-8200-200.0204	ELECTRICITY-PROSPECT BDGE	0.00	505.23	152176
	02142024C	enterprise Aly SVE bldg	048-8315-200.0210	ENT ALY O&M	0.00	26.27	152176
	02142024D	Enterprise Aly lighting	001-6060-200.0210	ELECTRICITY	0.00	139.77	152176
	02142024E	DPW Sewer Dept Bldg	003-8300-200.0210	ELECTRICITY	0.00	177.39	152176
	02142024F	DPW water yrd light	002-8200-200.0207	ELECTRICIEY BURNHAM YD LI	0.00	32.75	152176
	02142024G	Keith/Pearl Ped Way	001-6060-200.0212	PEDWAY/KEITH AVE LOT LIGH	0.00	112.75	152176
	02162024	Maple/Summer traffic ligh	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	88.88	152176
	02162024A	N Main/Maple traffic ligh	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	98.47	152176
	02162024B	N Main/Dente Park	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	34.63	152176
	02212024	12 N Main-City Hall	001-6043-200.0210	CITY HALL ELECTRICITY	0.00	801.34	152176
	02212024A	Auditorium/BOR	001-7020-200.0210	ELECTRICITY	0.00	3,576.40	152176
	02212024A	Auditorium/BOR	001-7030-200.0210	ELECTRICITY	0.00	5,364.61	152176
	02212024B	PS Building	001-7035-200.0210	ELECTRICITY	0.00	2,234.33	152176
					0.00	16,111.92	
07101 GUYETT DOUGLAS & DIANA OR CITY OF							
	02162024	Current W/S	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	31.82	152179
08042 HATHORN							
	20240121	Contoller/Reel/Camera srv	003-8300-320.0740	EQUIPMENT MAINT	0.00	1,394.13	152180
09048 HEMENWAY ROBERT J OR CITY OF BARRE							
	02162024	Del Taxes	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	7.10	152181
01804 HENRIKSON RICHARD & TRACY OR CITY							
	02122024	Current W/S	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	182.98	152182
08129 HUANG FAMILY TRUST OR CITY OF BARR							
	02162024	Current W/S	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	15.70	152183
20097 IAFF LOCAL #881							
	PR03062024	PR w/e 03/06/24	001-2000-240.0007	UNION DUES PAYABLE	0.00	340.00	E449
09021 IRVING ENERGY							
	647842	BOR Bldg tank #007	001-7030-330.0836	PROPANE	0.00	0.13	152184
	773597	PS Building	001-7035-330.0836	PROPANE	0.00	437.58	152184
	774492	Auditorium Hill	001-7030-330.0836	PROPANE	0.00	272.73	152184
					0.00	710.44	
10091 JONES GARY & SHELIA OR CITY OF BAR							
	02232024	Current W/S	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	9.34	152185

03/05/24
09:39 am

City of Barre Accounts Payable
Warrant/Invoice Report # 24-34

By check number for check acct 01(GENERAL FUND) and check dates 03/06/24 thru 03/06/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

12054	LAWSON PRODUCTS INC						
	1303385	Ty-Rap/tubing/pipe fitti	001-8050-350.1061	SUPPLIES - GARAGE	0.00	388.36	152186
12009	LOWELL MCLEODS INC						
	S80306	(4) bolts w/ nuts	002-8220-320.0740	EQUIPMENT MAINT	0.00	13.00	152187
	W24707	spring/bolts/screws/fitti	003-8300-320.0740	EQUIPMENT MAINT	0.00	1,063.76	152187
					-----	-----	
					0.00	1,076.76	
13301	MARTEL JOELL						
	2641108	Glasses-Martel	002-8220-340.0944	GLASSES	0.00	130.98	152188
	67096	Optical exam-Martel	002-8220-340.0944	GLASSES	0.00	184.00	152188
					-----	-----	
					0.00	314.98	
13038	MARTIN APPRAISAL SERVICES INC						
	6016	Abatements/Inspect/flood	001-5020-440.1241	CONTRACT SERVICES	0.00	5,050.00	152189
13898	MCGEE FORD OF MONTPELIER						
	5011871	Starter/Alternator	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	465.30	152190
13940	MERLOT HOLDINGS LLC						
	02222024	O/P Taxes	001-4005-405.4005	GENERAL TAXES	0.00	68.24	152191
19060	MOSAIC VERMONT, INC						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	625.00	152192
14016	NELSON ACE HARDWARE						
	282250	angle wash brush	003-8330-320.0740	EQUIPMENT MAINT	0.00	13.49	152193
	282441	all season hose	003-8330-320.0740	EQUIPMENT MAINT	0.00	17.09	152193
	282599	Booster pack	001-8050-350.1060	SMALL TOOLS	0.00	10.79	152193
	282686	12g galv wire	001-7015-320.0721	FIELD MAINTENANCE	0.00	17.99	152193
	282690	garden hose / nozzle	003-8300-320.0727	BLDG & GROUNDS MAINT	0.00	78.28	152193
					-----	-----	
					0.00	137.64	
15020	O'REILLY AUTOMOTIVE INC						
	23154580124	credit due	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	-28.48	152194
	327478	wiper fluid	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	19.74	152194
	336223	(6) cabin filler	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	91.52	152194
	336293	ABS sensor	001-8050-320.0743	TRUCK MAINT - STS	0.00	37.18	152194
	336295	mini lamp	001-8050-350.1061	SUPPLIES - GARAGE	0.00	3.78	152194
	336319	tip cleaner	001-8050-350.1061	SUPPLIES - GARAGE	0.00	9.99	152194
	336356	Wiper fluid	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	70.71	152194
					-----	-----	
					0.00	204.44	
15058	OTIS ELEVATOR CO						
	01474687	Aldrich Library	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	234.12	152195

By check number for check acct 01(GENERAL FUND) and check dates 03/06/24 thru 03/06/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	01474693	Alumni Hall/Auditorium ma	001-7020-320.0729	ANNEX MAINT	0.00	188.08	152195
	01475503	Opera House maint.	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	370.16	152195
	01475638	PS Building maint.	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	291.06	152195
					-----	-----	
					0.00	1,083.42	
16074 PEOPLES HEALTH & WELLNESS CLINIC							
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	152196
16077 PERSHING LLC							
	PR03062024	PR w/e 03/06/24	001-2000-240.0006	ANNUITY PAYABLE	0.00	105.00	152197
16830 PLACEY-NOYES TYLER							
	OE46711	Eye exam	002-8200-340.0944	GLASSES	0.00	180.00	152198
16146 POULIOT BROOKE							
	02212024	Phone stipend	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	50.00	E448
16301 PUTNEYS GARAGE							
	0103743	Pleasant St/GMC Denahli	001-6045-220.0410	TOWING FEES	0.00	82.00	152199
	0103744	Spaulding St / GMC Terrai	001-6045-220.0410	TOWING FEES	0.00	82.00	152199
	0103745	Brook St	001-6045-220.0410	TOWING FEES	0.00	82.00	152199
	0103746	Beckley St. / KIA Forte	001-6045-220.0410	TOWING FEES	0.00	82.00	152199
	0103747	Pleasant St / Toyota Cam	001-6045-220.0410	TOWING FEES	0.00	82.00	152199
					-----	-----	
					0.00	410.00	
17002 QUILL CORP							
	37355841	toner/pens/cal ribbon	001-5010-350.1053	OFFICE SUPPLIES	0.00	52.27	152200
	37355841	toner/pens/cal ribbon	002-8200-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	109.83	152200
	37355841	toner/pens/cal ribbon	003-8300-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	109.82	152200
					-----	-----	
					0.00	271.92	
18148 R K MILES							
	64525/7	PS Building trash rack	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	47.90	152201
	65061/7	Delmont trash rack	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	117.48	152201
					-----	-----	
					0.00	165.38	
18023 RETIRED & SENIOR VOLUNTEER PROGRAM							
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	152202
18004 REYNOLDS & SON INC							
	3436326	(22) First Aid Kits-All D	001-8050-340.0941	EQUIPMENT - SAFETY	0.00	297.86	152203
	3436326	(22) First Aid Kits-All D	002-8200-340.0941	EQUIPMENT - SAFETY	0.00	54.09	152203
	3436326	(22) First Aid Kits-All D	003-8300-340.0941	EQUIPMENT - SAFETY	0.00	71.34	152203
					-----	-----	
					0.00	423.29	
18237 RISO EDWARD & KELLY-RUE OR CITY OF							
	02152024	Del W/S	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	2,452.97	152204

03/05/24
09:39 am

City of Barre Accounts Payable
Warrant/Invoice Report # 24-34

Page 8 of 9
Sractclerk

By check number for check acct 01(GENERAL FUND) and check dates 03/06/24 thru 03/06/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

19445 SANBORN HEAD & ASSOCIATES INC							
	0062652	43 Foster St.- Geotech	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	1,526.80	152205
	0063861	44 Pike St.- Geotech	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	19,935.80	152205
	0063884	106 Currier St - Geotech	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	2,333.63	152205
					-----	-----	
					0.00	23,796.23	
19418 SANEL NAPA - BARRE							
	395783	(5) Sup V-belts/batteries	001-8050-320.0743	TRUCK MAINT - STS	0.00	56.14	152206
	395783	(5) Sup V-belts/batteries	003-8330-320.0740	EQUIPMENT MAINT	0.00	517.90	152206
	396673	Classic Wrapped V-belt	003-8300-320.0740	EQUIPMENT MAINT	0.00	54.23	152206
	396845	yellow spray paint	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	11.52	152206
	396889	Jumbo wrenches	001-8050-350.1060	SMALL TOOLS	0.00	173.27	152206
	396947	gal. steering fluid	001-8050-320.0743	TRUCK MAINT - STS	0.00	19.22	152206
	396950	Hood lift supports	001-8050-320.0743	TRUCK MAINT - STS	0.00	46.29	152206
	397097	battery-PD unit #8	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	210.23	152206
	397148	Coolant-Zamboni	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	9.93	152206
					-----	-----	
					0.00	1,098.73	
19129 SLACK CHEMICAL CO INC							
	466920	Sta Floc / pails	003-8330-360.1141	POLYMER	0.00	683.20	152208
19449 STANARD & ASSOCIATES INC							
	SA056263	National dispatch test	001-6055-130.0180	TRAINING/DEVELOPMENT	0.00	50.00	152209
20002 TIMES ARGUS ASSOC INC							
	216751	Tax deadline Q3	001-5010-230.0510	ADVERTISING/PRINTING	0.00	52.68	152210
	217246	Ad agenda 2/26/24	001-5010-230.0510	ADVERTISING/PRINTING	0.00	190.39	152210
					-----	-----	
					0.00	243.07	
20157 TRI-COUNTY CONTRACTORS SUPPLY INC							
	41881	couplings/seal kit/pump	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	629.20	152211
21003 US POSTMASTER							
	02262024	W/S postage mailers	002-8200-360.1163	METER POSTAGE	0.00	1,175.00	152212
	02262024	W/S postage mailers	003-8300-360.1163	METER POSTAGE	0.00	1,175.00	152212
					-----	-----	
					0.00	2,350.00	
21055 USABLUEBOOK							
	00267464	Petri dishes/coli-blue br	003-8330-320.0737	LAB MAINT	0.00	402.27	152213
22142 VERMONT DOOR COMPANY							
	36795	City Barn-replace spring	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	1,217.21	152214
	37508	PD garage door srv	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	105.00	152214
					-----	-----	
					0.00	1,322.21	
22006 VLCT PACIF							
	20230961-A01	Claim deductible	001-6050-110.0162	CLAIMS/DEDUCTIBLES	0.00	1,000.00	152215

By check number for check acct 01(GENERAL FUND) and check dates 03/06/24 thru 03/06/24

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
22163	VRWA						
	14400	Micro-Bio Monitoring prog	003-8330-130.0180	TRAINING/DEVELOPMENT	0.00	216.00	152216
22138	VT ASSOC FOR BLIND & VISUALLY IMPA						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	250.00	152217
22040	VT CENTER FOR INDEPENDENT LIVING						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	750.00	152218
23064	WASHINGTON COUNTY DIVERSION PROGRA						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	625.00	152219
23059	WASHINGTON COUNTY MENTAL HEALTH						
	02292024	Q3 Appropriation	001-9110-220.0425	VOTER APPROVED ASS EX	0.00	2,500.00	152220
23117	WASHINGTON COUNTY RAILROAD						
	899-23-24 F	Flag protection / Berlin	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	2,472.50	152221
23041	WORK SAFE						
	33344	signs-Higway/EV Stations	001-6045-360.1165	PROGRAM MATERIALS	0.00	29.40	152222
Report Total						360,467.15	

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***360,467.15

Let this be your order for the payments of these amounts.

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:
 3/6/2024

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,188.00	76.53	73.22	17.13	26.67	0.00	73.22	17.13
140	Aldrich, Brady A	51.26	0.00	3.17	0.75	0.00	0.00	3.17	0.75
3	Aldsworth, Joseph G.	2,048.38	240.71	113.89	26.63	80.73	0.00	113.89	26.63
5	Avery, Carroll A.	1,160.00	80.91	65.93	15.42	30.86	0.00	65.93	15.42
163	Baker, Brian L	2,016.00	131.49	121.43	28.40	50.84	0.00	121.43	28.40
6	Baril, James A.	2,714.62	365.43	155.06	36.27	110.27	0.00	155.06	36.27
7	Benjamin, Kenneth S.	1,117.20	104.20	67.53	15.80	32.75	0.00	67.53	15.80
8	Bennington, William A.	1,060.08	68.97	62.74	14.68	24.24	0.00	62.74	14.68
9	Benson, Nicholas J.	2,010.48	261.14	121.58	28.43	79.86	0.00	121.58	28.43
10	Bergeron, Jeffrey R.	1,512.40	105.14	89.23	20.87	34.65	0.00	89.23	20.87
11	Blackshaw, Brook W.	1,884.47	197.99	113.16	26.46	65.36	0.00	113.16	26.46
14	Bramman, Kathryn H.	1,173.60	115.55	71.65	16.76	35.17	0.00	71.65	16.76
155	Brault, Marcel T	925.26	80.23	57.36	13.42	21.84	0.00	57.36	13.42
17	Brown, Anderson C.	1,875.07	265.74	115.28	26.96	94.16	0.00	115.28	26.96
19	Bullard, Don A.	1,328.40	174.73	82.36	19.27	55.04	0.00	82.36	19.27
21	Carminati Jr., Joel F.	1,666.64	100.24	99.40	23.24	42.11	0.00	99.40	23.24
179	Cassani II, Mario E	936.03	60.40	54.48	12.75	21.85	0.00	54.48	12.75
22	Cetin, Matthew J.	1,431.36	86.82	78.89	18.45	30.05	0.00	78.89	18.45
23	Charbonneau, Michael J.	1,431.36	113.70	75.99	17.78	35.63	0.00	75.99	17.78
24	Chase, Sherry L.	1,050.00	76.75	55.58	13.00	24.15	0.00	55.58	13.00
25	Clark, Kailyn C.	1,097.60	78.74	68.05	15.91	30.25	0.00	68.05	15.91
26	Collins, April M.	924.00	62.89	55.72	13.04	25.83	0.00	55.72	13.04
27	Copping, Nicholas R.	2,187.00	205.87	123.34	28.85	65.42	0.00	123.34	28.85
28	Cruger, Eric J.	1,779.89	200.63	102.92	24.07	61.71	0.00	102.92	24.07
29	Cushman, Brian K.	2,049.60	152.57	117.17	27.40	48.41	0.00	117.17	27.40
31	Dawes, Carolyn S.	1,377.20	127.81	80.34	18.79	38.85	0.00	80.34	18.79
33	Degreenia, Catherine I	1,786.44	239.88	104.88	24.53	72.88	0.00	104.88	24.53
34	Demell, William M.	1,203.20	103.75	67.64	15.82	32.50	0.00	67.64	15.82
173	DeRose, TJ T	1,376.00	166.43	83.27	19.47	58.45	0.00	83.27	19.47
35	Dexter, Donnel A.	1,451.20	168.88	81.56	19.08	52.19	0.00	81.56	19.08
36	Dodge, Shawn M.	1,046.00	73.88	61.86	14.46	28.89	0.00	61.86	14.46
38	Drown, Jacob D.	1,628.80	212.68	100.09	23.40	65.32	0.00	100.09	23.40
39	Durgin, Steven J.	1,698.37	164.84	95.36	22.30	50.97	0.00	95.36	22.30
40	Eastman Jr., Larry E.	1,902.00	213.47	107.39	25.12	65.56	0.00	107.39	25.12
42	Farnham, Brian D.	2,157.12	290.21	130.80	30.59	88.58	0.00	130.80	30.59
43	Fecher, Jesse T.	1,296.66	97.80	79.29	18.54	40.14	0.00	79.29	18.54
44	Fleury, Jason R.	2,642.58	379.84	153.37	35.87	114.23	0.00	153.37	35.87
189	Forsell, Christopher A	997.65	32.39	61.85	14.47	22.49	0.00	61.85	14.47
157	French, Richard B	1,720.81	147.31	106.69	24.95	46.94	0.00	106.69	24.95
45	Frey, Jacob D.	1,997.85	204.45	115.78	27.08	60.83	0.00	115.78	27.08

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:
 3/6/2024

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
46	Gaylord, Amos R.	1,456.80	163.92	90.33	21.13	50.70	0.00	90.33	21.13
47	Gilbert, David P.	1,134.40	106.80	68.37	15.99	33.56	0.00	68.37	15.99
49	Guyette, Brandon L.	1,601.32	152.53	93.29	21.82	58.20	0.00	93.29	21.82
50	Hastings III, Clark H.	760.50	62.06	44.41	10.38	20.05	0.00	44.41	10.38
156	Hayden, Gregory William	1,065.96	91.15	63.99	14.97	24.89	0.00	63.99	14.97
52	Hedin, Laura T.	1,363.20	120.72	79.45	18.58	36.72	0.00	79.45	18.58
54	Herring, Jamie L.	1,355.75	74.27	82.95	19.40	34.86	0.00	82.95	19.40
55	Hoar, Brian W.	1,938.89	98.08	109.63	25.64	41.51	0.00	109.63	25.64
188	Hood, James R	1,338.80	11.19	80.01	18.71	28.24	0.00	80.01	18.71
56	Houle, Jonathan S.	2,248.66	310.06	138.27	32.34	94.54	0.00	138.27	32.34
58	Hoyt, Everett J.	1,294.80	86.34	73.57	17.21	39.92	0.00	73.57	17.21
59	Kelly Jr, Joseph E.	1,194.40	38.33	63.11	14.76	14.62	0.00	63.11	14.76
184	Kirby, Kristopher J	1,000.00	23.41	53.13	12.42	19.48	0.00	53.13	12.42
61	Kosakowski, Joshua D.	1,233.60	121.15	72.79	17.02	37.87	0.00	72.79	17.02
174	Kuras, Sarah V	1,063.20	92.78	64.81	15.16	28.63	0.00	64.81	15.16
165	LaBarge-Burke, Michelle J	1,060.00	76.11	63.06	14.75	29.52	0.00	63.06	14.75
62	Lane, Zebulyn M.	1,315.80	146.20	80.17	18.75	45.38	0.00	80.17	18.75
172	Larrabee, David M	1,068.01	93.76	61.96	14.49	28.90	0.00	61.96	14.49
63	Lewis, Brittany L.	1,675.14	169.12	100.58	23.52	52.26	0.00	100.58	23.52
64	Lowe, Robert L.	1,610.63	144.23	89.14	20.85	44.92	0.00	89.14	20.85
65	Machia, Delphia L.	1,048.40	91.31	64.57	15.10	28.22	0.00	64.57	15.10
68	Maloney, Jason F.	1,426.31	112.18	82.00	19.18	37.13	0.00	82.00	19.18
70	Martel, Joell J.	1,558.23	175.20	89.87	21.01	54.08	0.00	89.87	21.01
171	Martineau, Brenda J	1,023.20	91.81	60.78	14.21	28.36	0.00	60.78	14.21
71	McGowan, James R.	2,129.25	310.33	123.42	28.87	79.62	0.00	123.42	28.87
73	Metivier, Cheryl A.	1,187.32	108.71	69.10	16.16	34.13	0.00	69.10	16.16
75	Monahan, Dawn M.	2,204.00	181.57	126.23	29.52	61.36	0.00	126.23	29.52
77	Morris, Scott D.	1,212.00	133.38	-105.29	-24.63	55.46	0.00	-105.29	-24.63
78	Morrison, Camden A.	1,346.51	126.32	78.95	18.46	39.42	0.00	78.95	18.46
79	Morse, Bradley P.	152.40	0.00	9.45	2.21	2.72	0.00	9.45	2.21
80	Mott, John C.	441.68	34.69	27.39	6.40	12.41	0.00	27.39	6.40
164	Murphy, Michael T	1,303.69	148.73	80.83	18.90	39.67	0.00	80.83	18.90
82	Noack, Rodney	1,046.00	38.22	61.43	14.36	26.27	0.00	61.43	14.36
141	Packer, Caitlin M	41.01	0.00	2.54	0.60	0.00	0.00	2.54	0.60
85	Parker, Rowdie Y.	1,008.00	102.65	62.49	14.62	31.89	0.00	62.49	14.62
152	Pike, Roxanne L	848.00	95.23	51.47	12.04	23.69	0.00	51.47	12.04
183	Placey-Noyes, Tyler C	953.26	56.75	52.65	12.31	24.11	0.00	52.65	12.31
88	Poirier, Holden R.	1,813.14	228.58	111.03	25.96	70.10	0.00	111.03	25.96
89	Pouliot, Brooke L.	1,157.20	83.82	71.74	16.78	29.22	0.00	71.74	16.78
90	Pretty, Alyssa A.	1,409.96	118.39	87.42	20.45	47.95	0.00	87.42	20.45

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:
 3/6/2024

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
91	Protzman, Todd A.	575.00	40.77	35.65	8.34	13.59	0.00	35.65	8.34
93	Pullman, David L.	936.63	75.14	56.96	13.32	23.19	0.00	56.96	13.32
158	Putney, Peyton C	34.18	0.00	2.12	0.49	0.00	0.00	2.12	0.49
94	Quaranta, Stephanie L.	1,534.40	199.98	83.28	19.48	56.02	0.00	83.28	19.48
95	Reale, Michael R.	1,277.21	128.86	79.18	18.52	40.18	0.00	79.18	18.52
97	Rivard, Sylvie R	1,052.00	89.39	59.65	13.95	27.68	0.00	59.65	13.95
99	Rubalcaba, David T.	1,693.44	202.82	102.93	24.07	62.37	0.00	102.93	24.07
100	Russell, Paula L.	1,310.80	49.83	74.31	17.38	28.04	0.00	74.31	17.38
101	Ryan, Patty L.	1,398.80	126.21	86.73	20.29	57.30	0.00	86.73	20.29
147	Ryan, Robert E	197.18	0.00	12.22	2.85	11.00	0.00	12.22	2.85
103	Seaver, Debbie L.	1,120.00	128.61	57.82	13.53	43.86	0.00	57.82	13.53
104	Shatney, Janet E.	1,606.40	109.73	91.96	21.51	35.93	0.00	91.96	21.51
105	Smith, Clint P.	1,165.60	101.47	67.01	15.67	30.54	0.00	67.01	15.67
151	Smith, Michael P	1,029.20	24.69	58.71	13.73	11.87	0.00	58.71	13.73
107	Stacey, Chad A.	137.43	2.20	8.52	1.99	2.22	0.00	8.52	1.99
185	Stanley, Gavin P	976.40	71.84	60.54	14.15	28.32	0.00	60.54	14.15
148	Storelicastro, Nicolas R	2,410.68	211.45	149.46	34.96	68.07	0.00	149.46	34.96
110	Strassberger, Kirk E.	1,135.68	58.11	61.98	14.49	22.04	0.00	61.98	14.49
111	Taft, Francis R.	1,600.00	171.52	93.47	21.86	52.98	0.00	93.47	21.86
187	Taylor, Therese M	1,200.00	91.22	71.40	16.70	36.52	0.00	71.40	16.70
112	Tillinghast, Zachary M.	1,540.86	156.06	88.70	20.75	48.34	0.00	88.70	20.75
113	Tucker, Randall L.	2,159.49	246.66	123.66	28.92	74.50	0.00	123.66	28.92
114	Tucker, Russell W.	1,351.69	119.73	75.57	17.67	32.75	0.00	75.57	17.67
115	Vail, Braedon S.	2,143.60	151.11	132.45	30.98	83.97	0.00	132.45	30.98
180	Webster, James P	1,063.20	80.01	59.92	14.01	37.81	0.00	59.92	14.01
186	Young, Arthur D	1,300.00	56.15	73.37	17.16	29.80	0.00	73.37	17.16
REPORT TOTAL		142,939.87	13,144.63	8,223.96	1,923.38	4,416.14	0.00	8,223.96	1,923.38

Permit List to Council



Planning, Permitting & Assessing Services
6 N. Main Street, Suite 7 ~ Barre, VT 05641
February 9, 2024 to March 8, 2024

Street #	Street Name	Permit#	Permit Type	Work Description	Issue Date	Owner Name
17	Academy Street	E24-000038	Electrical Permit	EM-04805 Add carbon detectors and change closet light	02/26/2024	Edward J & Mary G Corrigan
28	Delmont Avenue	E24-000032	Electrical Permit	Adding fixtures on the new pantry wall (lights, switches and thermostat)	02/21/2024	Gary & Karen Vigue
140	Washington Street	E24-000017	Electrical Permit	EM-06369 Wiring a heat pump unit and service receptacle	02/21/2024	Kelman-Mageau Real Estate Holdings, LLC
28	Delmont Avenue	B24-000013	Building Permit	Building 10' wall with 2x4's to make a pantry area for the kitchen remodel	02/22/2024	Gary & Karen Vigue
81	N Main Street	B24-000008	Building Permit	Phase 2 of B23-000022 Permit- Front ADA Ramp 2-22-2024 AMENDED the description to add ADA Ramp approved by DRB 8-12-2021 and new Contractor	02/22/2024	A & B Properties and Development Corp.
887	N Main Street	Z23-000063	Zoning Permit	Oval Wall Sign 7' x 4' for new business - Montpelier Auto Clinic 2-22-2024 AMENDED to use the pre-existing oval sign 16" x 4' instead which is still currently on the building.	02/22/2024	891 N Main Property LLC
236	Washington Street	B24-000014	Building Permit	Renovation of kitchen - moving 4 walls, and renovation of upstairs bathroom - move 1 wall.	02/22/2024	Waterman33 LLC
155	Ayers Street	E24-000035	Electrical Permit	EM-05034 Installing 3 exit/emergency light fixtures	02/26/2024	Spaulding Union High School
109	Country Way	B24-000015	Building Permit	Installation of rooftop interconnected PV System 17 modules 6.88 K W DC	02/26/2024	Richard H Pellerin
109	Country Way	E24-000034	Electrical Permit	EM-06461 Installation of rooftop interconnected PV System 17 modules 6.88 K W DC	02/26/2024	Richard H Pellerin
2	Eastern Avenue	E24-000037	Electrical Permit	EM-07394 New apartment and service	02/26/2024	Kelman-Mageau Real Estate Holdings LLC
15	Fourth Street	E24-000002	Electrical Permit	EM-04507 Add general purpose receptacles	02/26/2024	City of Barre
8	Milne Street	E24-000036	Electrical Permit	EM-07394 All new electrical from service, wiring & outlets	02/26/2024	Lorena Neironi Rossi & Leandor Bustos Zdanowski
6	N Main Street	E24-000001	Electrical Permit	Add convenience Receptacles	02/26/2024	City of Barre

Permit List to Council

350	N Main Street	E24-000042	Electrical Permit	EM-04097 Change out gas pumps	02/26/2024	Global Montello Group Corp.
887	N Main Street	E24-000040	Electrical Permit	EM-06749 Lights, receptacles and wire equipment	02/26/2024	891 N Main Property LLC
887	N Main Street	B24-000016	Building Permit	Install 4 post lift, a door in front and a window in the rear	02/26/2024	891 N Main Property LLC
59	Summer Street	E24-000039	Electrical Permit	EM-04507 Correct Violations	02/26/2024	Monte Properties LLC
236	Washington Street	E24-000033	Electrical Permit	Replace electric panel, upgrade from knob and tube, new furnace connection	02/26/2024	Waterman33 LLC
240	N Main Street	B24-000018	Building Permit	Replacing existing main street facade of building to widen indoor ADA ramp and new material on the outside. Approved by the DRB 9-14-2023	02/27/2024	240 N Main LLC
28	Green Street	E24-000044	Electrical Permit	Upgrade to 200A panel and upgrade/rewire the house wiring.	02/28/2024	Matthew & Katie Dodson
155	Ayers Street	E24-000046	Electrical Permit	EM-07756 Single Wide Renovation with CVCC	02/29/2024	Spaulding Union High School
142	ELM ST	E24-000047	Electrical Permit	EM-02271 Rewire whole house	02/29/2024	RITZO JOSEPH J & MARIE A
4	Humbert Street	E24-000043	Electrical Permit	EM-05254 Full renovation of building	02/29/2024	Granite City Apartments Limited Partnership
27	Brooklyn Street	E24-000018	Electrical Permit	Running new range circuit to second floor, adding surge protection at the panel, troubleshooting and separating circuit between apartments and GFCI protecting the dryer.	03/01/2024	Austin T Grant
61	S Main Street	E24-000041	Electrical Permit	EM-07640 Rewire 3rd floor Unit - See Flood Hazard Permit Issued 3-1-2024	03/01/2024	Steven J Maynard - Life Estate
12	Ayers St Apt 1	E24-000050	Electrical Permit	EM-03351 Install Outlet for washer and remove extension cord	03/05/2024	Timothy E & Pamela D Busby
20	Beckley Street	E24-000049	Electrical Permit	EM-03776 Electrical Repairs in basement - Utilities 1 foot above base flood elevation	03/05/2024	Mutuo Inc.
47	N Main Street	E24-000048	Electrical Permit	EM-03776 Refeed elevator from existing disconnect	03/05/2024	47 NORTH MAIN STREET LLC
583-587	N Main Street	E24-000031	Electrical Permit	EM-07640 Energize meter can	03/05/2024	Central Vermont Rentals, LLC

Permit List to Council

15	Scampini Square	E24-000012	Electrical Permit	EM-07756 Moving Electrical Panel from basement to first floor	03/05/2024	Stonewall Properties LLC
155	Ayers Street	Z24-000008	Zoning Permit	Temporary Structure - Renovation & sell of mobile home provided by Vermont Governor to CVCC with completion June 2024	03/06/2024	Spaulding Union High School
14	Elmore Street	B24-000019	Building Permit	Remove large 60' x 8' porch and replace with 2 smaller 12' x 10' porches	03/06/2024	Lyle Remick, II
28	Averill Street	E24-000053	Electrical Permit	EM-02838 Correcting items from inspection per Nick Copping	03/07/2024	Arnold Sawyer
30	Averill Street	E24-000052	Electrical Permit	EM-02838 Correcting items from inspection per Nick Copping	03/07/2024	Richard A & Dorcas A Sawyer
6	B Street	E24-000054	Electrical Permit	EM-04799 Add CO/Smoke and replace and upgrade receptacles.	03/07/2024	Steven & Pamela Young
59	Brooklyn Street	Z24-000009	Zoning Permit	Boundary Line Adjustment: 59 Brooklyn Street is conveying .06 acres to 69 Brooklyn Street.	03/08/2024	Black Ink Property Mgmt., Inc.
20	Beckley Street	F24-000017	Flood Hazard Area Permit	Rebuild furnace motor and replace sheetrock with water resistant sheetrock.	Eff:03/12/2024	Mutuo Inc.
355	N Main Street	Z24-000012	Zoning Permit	Adding "Rooted Yoga" wall sign to store front 3' Long x 3' Tall	Eff:03/12/2024	C/O Richard Davis - Downtown Barre Development
18	Third Street	F24-000014	Flood Hazard Area Permit	Repair of hot water tank, furnace, duct work replace cabinets, install support posts, new flooring, replace sheet rock, change out 2 exterior doors and a kitchen window, trim & paint.	Eff:03/12/2024	Shayd A Pecor
81	N Main Street	F24-000013	Flood Hazard Area Permit	Repair of water heater, heating equipment, relocation of electrical panels out of the basement and repair of fire alarm.	Eff:03/13/2024	A & B Properties and Development Corp.
240	N Main Street	Z24-000013	Zoning Permit	Replacing existing main street facade of building to widen indoor ADA ramp and new material on the outside. Approved by the DRB 9-14-2023	Eff:03/13/2024	240 N Main LLC
7	West Second Street	F24-000015	Flood Hazard Area Permit	Demolition of roof and 3 walls of existing structure, rebuild structure in same location and same foot print.	Eff:03/13/2024	FHS Holdings LLC
14	Elmore Street	F24-000020	Flood Hazard Area Permit	Remove large 60' x 8' porch and replace with 2 smaller 12' x 10' porches	Eff:03/14/2024	Lyle Remick, II
14	Elmore Street	Z24-000014	Zoning Permit	Remove large 60' x 8' porch and replace with 2 smaller 12' x 10' porches	Eff:03/14/2024	Lyle Remick, II
36	Third Street	Z24-000015	Zoning Permit	Home Occupation for Terrapin Gardens LLC	Eff:03/15/2024	Brian Gaulin

Permit List to Council

27	Brooklyn Street	F24-000018	Flood Hazard Area Permit	Running new range circuit to second floor, adding surge protection at panel, trouble shooting and separating circuit between apartments and GFCI protecting the dryer.	Eff:03/16/2024	Austin T Grant
61	S Main Street	F24-000019	Flood Hazard Area Permit	Refinishing walls and updating electrical	Eff:03/16/2024	Steven J Maynard - Life Estate
17	W Second	F24-000016	Flood Hazard Area Permit	Replacement of wall covering and insulation	Eff:03/16/2024	Nancy J & Lloyd D Hutchins Jr
83	Summer Street	Z23-000026	Zoning Permit	Curb cut for 3-space parking lot on property for tenant use. APPROVED with conditions by DRB 6-6-2023. Removing top soil, trees & shrubs to install the 3 spaces.	Eff:03/21/2024	Mark Cyr



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA: 3/12/2024

Agenda Item No. 4-E

AGENDA ITEM DESCRIPTION: Authorize the Manager to execute contract(s)

SUBJECT: Procurement Policy

SUBMITTING DEPARTMENT/PERSON: The Manager

STAFF RECOMMENDATION: Authorize the Manager to execute the contract(s) as described below

BACKGROUND INFORMATION:

We are requesting approval of the following contract(s) to provide or support critical City services.

Service/Material	Vendor	Cost and Funding Source	Notes
Berlin Street culvert repair	Avery Excavation Inc.	\$30,372 <ul style="list-style-type: none"> \$24,297 covered by an Agency of Transportation grant. \$6,075 local share paid for by the General Fund. 	An RFP for this work was issued January 25, 2024. The repair on Berlin Street and Highgate Drive were caused by the July 2023 flood. A total of 11 proposals were received ranging from \$24,000 to \$140,000. The City recommends selection of Avery Excavation Inc (the second lowest bidder) after review of references.
Wastewater Treatment Facility (WWTF) Roof	Vermont Construction Company	\$87,875 <ul style="list-style-type: none"> \$74,700 funded by unspent bond funds. \$13,175 balance paid out of the Sewer Enterprise Fund 	An RFP for this work was issued January 25, 2024 to replace roofing material on the main building of the WWTF. A total of 5 proposals were received ranging from \$75,000 to \$223,750. The City recommends selection of Vermont Construction Company (the second lowest bidder) after review of references.
WWTF 20-year review amendment	Wright Pierce	\$74,800 <ul style="list-style-type: none"> Funded by a State Clean Water Revolving Fund loan. Up to 50% of the loan (to \$100,000) can be forgiven once the project moves to construction. The original agreement amount was \$139,900. The \$74,800 amendment brings the total cost to \$214,700. 	The 20-year review of the WWTF has been overdue for some time. The City has previously contracted with Wright-Pierce to conduct this work. The amendment provides for scope amendments to account for ongoing needs as well as compliance with an Assurance of Discontinuance that the City recently settled with the Agency of Natural Resources.

Paving	Blaktop Inc	<p>\$622,000 (\$106.27/ton)</p> <ul style="list-style-type: none"> • Full amount paid from the Capital Fund, which has an available balance of \$1 million. 	<p>An RFP was issued on February 8, 2024 to pave the following locations:</p> <ul style="list-style-type: none"> • Brook Street from Farwell Street to Pleasant Street • Farwell Street from the City Line to Brook Street • Merchant Street from Maple Avenue to Wellington Street • Merchants Row parking lot <p>A total of 6 bids were received ranging from \$106.27/ton to \$168.00/ton. The City recommends selection of the low-bidder Blaktop Inc. We conducted several reference checks of municipal contracts previously held by this contractor. All references indicated satisfaction with the contractor and would re-hire this company if given the opportunity.</p>
WWTF fence repair and bank stabilization	MSI Sitework	<p>\$60,750</p> <ul style="list-style-type: none"> • Full amount paid from the General Fund. • This is a July 2023 flood repair project eligible for eventual FEMA reimbursement. 	<p>An RFP for this work was issued January 25, 2024 to repair a fence and stabilize a bank at the WWTF that was damaged by the July 2023 flood.</p> <p>A total of 10 proposals were received ranging from \$60,750 to \$216,000. The City recommends selection of the low-bidder (MSI Sitework) after review of references.</p>

ATTACHMENTS: Wright-Pierce amendment

LEGAL AUTHORITY/REQUIREMENTS: [City of Barre Procurement Policy](#)

RECOMMENDED ACTION/MOTION:

Move to authorize the City Manager to execute contract(s) as described above.

This is **EXHIBIT K**, consisting of [4] pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated 01/10/2024.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1

The Effective Date of this Amendment is: _____.

Background Data

Effective Date of Owner-Engineer Agreement: 01/10/2024

Owner: City of Barre

Engineer: Wright-Pierce

Project: Wastewater Facility Plan

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

- Additional Services to be performed by Engineer
- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications of payment to Engineer
- Modifications to time(s) for rendering services
- Modifications to other terms and conditions of the Agreement

Description of Modifications:

1. **ADD** the following to Exhibit A, Part 1 – Basic Services, A1.01 Study and Report Phase, Paragraph 14:
 - g. Kick-off meeting. Wright-Pierce will coordinate a virtual project kick-off meeting with City staff. The project approach and objectives, data needs (if any) deadlines, schedules, lines of communication, and coordination of the project will be confirmed.
 - h. Project Administration
 - a. An ALLOWANCE has been included for assisting the City with documentation and coordination requirements associated with the AOD (effective date of January 10, 2024). The activities covered by this allowance include but are not limited to: attend meetings with City

- and DEC staff to discuss the AOD and its milestone requirements, provide monthly milestone updates to City and DEC regarding progress of 20-year WWTF engineering evaluation report.
- i. Treatment Plant Condition Assessment. This subtask includes a site visit to the WWTF and documenting existing conditions and historical maintenance issues based on discussions with plant operators. The following major systems will be included: (NOTE: THIS TASK HAS BEEN COMPLETED.)
 - a. Primary clarification system
 - b. Primary pumping system
 - c. Oxidation ditch system
 - d. Secondary clarification system
 - e. Disinfection system (chlorination and 2de-chlorination systems)
 - f. Sludge pumping and conveyance systems
 - g. Sludge thickening system
 - h. Sludge digestion system
 - i. Sludge dewatering system
 - j. Instrumentation and Control, SCADA system, computer systems, internet service
 - k. Chemical Feed Systems (alum)
 - l. Flow metering
 - j. Develop a WERF (wastewater equipment replacement fund) list of all critical WWTF equipment identifying equipment tag, location, year of installation, anticipated lifespan, and approximate cost to replace. Assign likelihood of failure and consequence of failure scores to each asset to assist with prioritization of equipment replacement.
 - k. Development of Recommended Plan
 - a. Summarize needs identified under j. Develop planning level project cost estimate for all improvements (assume allowances will be established for building system improvements to support replacement of process equipment). Develop phased approach for improvements based on high or low priority.
 - b. Review recommended plan with the City.
 - l. 20-Year Engineering Evaluation
 - a. Generate a draft report summarizing the analysis, findings, and recommendations. Submit draft report to City and DEC. Meet virtually to review report and discuss.
 - b. Prepare final report incorporating comments from City and DEC. Provide two (2) hard copies of final report to City.
 - c. The draft report will be prepared and submitted to the City and DEC by July 8, 2024, as required by the AOD.
 - m. Update Flows and Loads to support development of WWTF PER and Intermunicipal Agreement
 - a. Update existing flow and load calculations to include 2023 data from the WWTF.
 - b. Coordinate up to two (2) meetings (virtual) with the Town of Barre and the DEC to discuss the following:
 - i. Current WWTF Flow and Loads
 - ii. Current allocated flow and load to the Town of Barre
 - iii. Available Industrial user flow and load information, potential for load reduction/flow equalization and projected growth/production. An allowance for meeting with industrial user representatives is included.
 - iv. Projected growth in the Town of Barre over the next 20 years to establish flow and load needs
 - v. Projected growth in the City of Barre over the next 20 years to establish flow and load projections

- c. Develop projected flow and loads based on meetings, information gathered in Item ii.
- d. Prepare a draft Technical Memorandum summarizing the 20-year projected flow and loads, potential or anticipated industrial user load reduction, and future flow and load allocation to the Town of Barre. The Technical Memorandum will serve as the basis for evaluating existing unit processes at the WWTF to accommodate future flow and load conditions. In addition, revised flow and load allocations to the Town of Barre will be established to support an updated/revised intermunicipal agreement to be completed under a separate amendment. Meet with the City, Town and VTDEC to obtain comments.
- e. Finalize Technical Memorandum.

2. **DELETE** Exhibit C Compensation Packet BC-2: Basic Services – Standard Hourly Rates Article 2, paragraph C2.01.4 and **REPLACE** with the following:

4. The total compensation for services under Paragraph C2.01 is estimated to be \$214,700 based on the following estimated distribution of compensation:

a. Study and Report Phase	\$214,700
b. Preliminary Design Phase	\$[]
c. Final Design Phase	\$[]
d. Bidding or Negotiating Phase	\$[]
e. Construction Phase	\$[]
f. Post-Construction Phase	\$[]

Agreement Summary:

Original agreement amount:	\$ <u>139,900</u>
Net change for prior amendments:	\$ <u>0</u>
This amendment amount:	\$ <u>74,800</u>
Adjusted Agreement amount:	\$ <u>214,700</u>

Change in time for services (days or date, as applicable): N/A.

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

By: _____
Print
name: _____

By: _____
Print
name: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

Vermont Department of Environmental
Conservation:

By: _____
Print
name: _____

Title: _____

Date Signed: _____



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA: 3/12/2024
Item No.: 8-A

AGENDA ITEM DESCRIPTION: Approve use of ARPA to fund N. Main Street sewer lining

SUBMITTING DEPARTMENT or PERSON: The Manager and Public Works Director Brian Baker

STAFF RECOMMENDATION: Authorize the use of ARPA to fund an infrastructure project

BACKGROUND INFORMATION:

The City proposes to use ARPA funds to reline a 2,600 foot section of sewer main along Main Street from Brook Street to the siphon near Fifth Street. The existing sewer main was installed in the early 19th century and combines vitrified clay and cast iron. This area of the City was inundated after the July 2023 flood.

Last year, the State of Vermont sponsored a 3rd party to provide sewer main Closed Circuit Television (CCTV) investigations to determine if any damage to the collection system had occurred post-flood. A 2004 engineering report had already provided indications that this area of sanitary sewer had started to collapse and become compromised.

Due to this area being paved post-flood, and in order to fortify this key infrastructure in a vulnerable section of the City, it is the Department of Public Works’ recommendation to reline this section of sewer instead of replacing it. A proposal to reline from Green Mountain Pipeline has been quoted at \$355,590. By comparison, a full replacement of the same section of sewer main is estimated to cost approximately \$1.5 million.

City staff recommends use of ARPA funding for this project because it would otherwise have to be funded out of an already-depleted Sewer Enterprise Fund.

EXPENDITURE REQUIRED AND FUNDING SOURCE: The total cost of the cleaning and lining project is \$355,590 and the proposed funding source is ARPA. The City’s ARPA award was \$2.5 million. Currently, \$385,323 has been expended or committed. If the Council approves this allocation, over \$1.8 million in funding would remain.

LEGAL AUTHORITY/REQUIREMENTS: [City of Barre Procurement Policy](#)

Due to the specialized nature of this type of work, local contractors are not available or qualified. The availability of contractors in the New England area is also limited. GMP is located in Bethel, VT and is expected to complete the project this construction season.

Due to the specialized nature of this work, the Manager has waived the requirements of the [Community Investment Ordinance](#) under §24-2(c)(i):

- The construction services relate to the repair or replacement of equipment which can only be serviced by specific vendors due to age, required certifications and/or training, or uniqueness of the equipment.

This determination can be overturned by a 2/3 majority vote of the City Council.

RECOMMENDED ACTION/MOTION:

Move to authorize the Manager to execute a \$355,590 contract with Green Mountain Pipeline for repair of sewer main to be funded by ARPA.

Sullivan, Powers & Co., P.C.

Certified Public Accountants

77 Barre Street
P.O. Box 947
Montpelier, VT 05601
802/223-2352

www.sullivanpowers.com

Richard J. Brigham, CPA
Chad A. Hewitt, CPA
Jordon M. Plummer, CPA
VT Lic. #92-000180

FULL AUDIT AVAILABLE ONLINE AT:

https://www.barrecity.org/client_media/files/FY23%20Single%20Audit.pdf

February 20, 2024

City Council
City of Barre, Vermont
City Hall, 6 North Main Street, Suite 2
Barre, Vermont 05641

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Barre, Vermont as of and for the year ended June 30, 2023 and have issued our report thereon dated February 20, 2024. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In planning and performing our audit, we considered the City of Barre, Vermont's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Barre, Vermont's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Barre, Vermont's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the City of Barre, Vermont's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the second paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that were not identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. We did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

However, we have noted certain other matters during our audit as indicated in the accompanying Schedule of Recommendations that are opportunities for strengthening internal control and operating efficiency. We have discussed the recommendations with the staff during the course of fieldwork and some of the recommendations may have already been implemented.

This communication is intended solely for the information and use of management, the City Council, and others within the City of Barre, Vermont, and is not intended to be, and should not be, used by anyone other than these specified parties. If you would like to discuss any of the recommendations further, please feel free to contact us.

We would like to take this opportunity to thank the staff of the City of Barre, Vermont for their assistance and cooperativeness throughout our audit. It has been a pleasure working with you.

Respectfully submitted,

Sullivan, Powers & Co.

SULLIVAN, POWERS & CO.
Certified Public Accountants

CITY OF BARRE, VERMONT
SCHEDULE OF RECOMMENDATIONS
JUNE 30, 2023

Documentation of Internal Control System

A solid understanding of internal control is essential to a well-run organization. An organization must continually assess their internal control systems to evaluate financial health, ensure accurate financial reporting and comply with laws and regulations. As part of this process, management should formally document its control systems.

This will provide management with an understanding of the systems related to financial reporting and the controls over relevant assertions related to all significant accounts, disclosures in the financial statements, antifraud programs and controls over selection and application of accounting policies.

We recommend that the City document the internal control process. This should break out the internal control process into the following five areas:

1. Control Environment – Sets the tone of an organization and is the foundation for all other components.
2. Risk Assessment – Identification and analysis of relevant risks to achieve its objectives, forming a basis for how risks should be managed.
3. Control Activities – The policies and procedures that help ensure management directives are carried out.
4. Information and Communication – The identification, capture and exchange of information in a form and timeframe that enables people to carry out their responsibilities.
5. Monitoring – The process that assesses the quality of internal control performance over time.

Delinquent Receivables

The City uses different NEMRC software to track their delinquent taxes, water and sewer receivables. The City transfers all the data from the NEMRC tax and utility billing software in the Treasurer's Office to a separate NEMRC receivable software. Once transferred, all of the data in the Treasurer's Office is eliminated, and, because the transfer takes place around July 9, there is no way to generate a receivables list as of June 30. Also, when someone comes in to pay current and delinquent bills, they have to go to two different places to pay.

We recommend that the City eliminate the separate delinquent software.

Sullivan, Powers & Co., P.C.

Certified Public Accountants

77 Barre Street
P.O. Box 947
Montpelier, VT 05601
802/223-2352
www.sullivanpowers.com

Richard J. Brigham, CPA
Chad A. Hewitt, CPA
Jordon M. Plummer, CPA
VT Lic. #92-000180

February 20, 2024

City Council
City of Barre
City Hall, 6 North Main Street, Suite 2
Barre, Vermont 05641

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Barre, Vermont as of and for the year ended June 30, 2023 and have issued our report thereon dated February 20, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, “Government Auditing Standards” and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated June 26, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Our Responsibilities under U.S. Generally Accepted Auditing Standards, Government Auditing Standards and the Uniform Guidance

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the financial statements, prepared or approved by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the City of Barre, Vermont’s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on its major federal program(s) in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we also performed tests of the City of Barre, Vermont's compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also in accordance with the Uniform Guidance, we examined, on a test basis, evidence about the City of Barre, Vermont's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on the City of Barre, Vermont's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on the City of Barre, Vermont's compliance with those requirements.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Our responsibility for the Schedule of Expenditures of Federal Awards which accompanies the financial statements, as described by professional standards, is to evaluate the presentation of the schedule in relation to the financial statements as a whole and to report on whether the schedule is fairly stated, in all material respects, in relation to the financial statements as a whole.

Planned Scope of the Audit

We performed the audit according to the planned scope previously communicated to you in our engagement letter. The completion of our audit was delayed because the books were not completely closed and reconciled by October 1 as indicated in our engagement letter.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Barre, Vermont are described in Note I to the financial statements. The City of Barre, Vermont adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 96 "Subscription-Based Information Technology Arrangements". No other new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the City of Barre, Vermont during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were the allowance for uncollectible accounts and loans receivable, the acquisition value of donated assets, the useful lives of property, plant and equipment used to compute depreciation and the net pension liability and related deferred outflows and inflows of resources related to the City's participation in VMERS.

Management's estimate of the allowance for uncollectible accounts and loans receivable, the acquisition value of donated assets and the useful lives of property, plant and equipment used to compute depreciation are based on an analysis of the aging of receivables, the estimated current acquisition value of the capital assets and the nature of the items. The estimate of the net pension liability and related deferred outflows and inflows of resources related to the City's participation in VMERS is based on information received from the State of Vermont. We evaluated the key factors and assumptions used to develop the allowance for uncollectible accounts and loans receivable, the acquisition value of donated assets, the useful lives of property, plant and equipment used to compute depreciation and the net pension liability and related deferred outflows and inflows of resources related to the City's participation in VMERS in determining that they are reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 20, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to our retention as the City of Barre, Vermont’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Management’s Discussion and Analysis, the Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual for the General Fund, the Schedule of Proportionate Share of the Net Pension Liability and the Schedule of Contributions which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were not engaged to report on the combining schedules which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the City Council and management of the City of Barre, Vermont and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully submitted,

Sullivan, Powers & Co.

SULLIVAN, POWERS & CO.
Certified Public Accountants



BARRE
UP



BARRE
UP

Barre Up is Barre City's Long Term Recovery Group

LTRG's are a model of community-based, volunteer support embedded in local communities who continue to provide disaster recovery and community care after other non-local and federal disaster response agencies leave. They mobilize labor, materials and money for long-term recovery and on-going resilience efforts

LTRG's are:

- Non-partisan non-governmental organizations

- Typically 501c3

- Once established, operate in good times and in bad, so that an existing infrastructure exists for future disasters



Service Area

Due to the complexity of the flood, the complexity of working within dense neighborhoods in the floodplain and pre-existing conditions that led to widespread housing displacement, Barre Up intentionally situated our service area geographically within our 4 square miles of the city limits and expanded the population served to include a broad definition of diasporic “belonging” or Barre as a “home base.” This allows us to continue helping folks who live or work here, who are needing to live elsewhere, or who have some portion of their family unit here in Barre City (ex: a blended family with children enrolled in BUUSD.)



Early Organizational History

This presentation will dovetail with Adam Jacob's report on the city-funded volunteer efforts following the flood.

Barre Up is made up of the folks who were around the table with city employees in the early days of the flood and developed the relationships with both city and local non-profit organizations to facilitate efficient rebuild strategies and teach the community as a whole how to become more flood-literate and resilient personally and within neighborhoods.



Our first 6 month goals:

Following the adoption of our foundational documents, we set 4 priority areas:

- Build Organizational Capacity
- Develop a Construction Program
- Provide Activities Focused on Community Care and Cohesion
- Further develop a Case Management Program



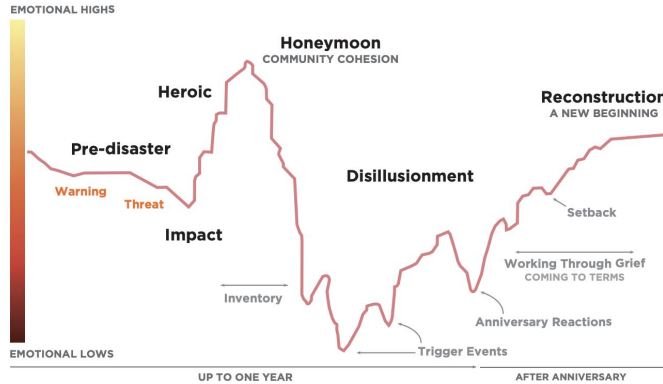
What's Normal at this Phase?



NEBRASKA STRONG
RECOVERY PROJECT

facebook.com/NebraskaStrongRecoveryProject

Phases of Disaster



Source: Zunin/Myers, as cited in Training Manual for Mental Health and Human Service Workers in Major Disasters, U.S. Department of Health and Human Services (2000).

This theoretical model, developed by Zunin and Myers in California, outlines phases of a disaster in terms of individual and collective emotional response in the community.

It is commonplace at six months post-disaster for survivor and helper experiences of the recovery to hit a new low. The adrenaline and heroics of the early phase have worn off and the new realities and limitations of helping systems are settling in.



The Barre Up Model

Get Support

Give Support

Gather in Community



Leadership Transitions, expected and unexpected

Original Board:

Amanda Gustin, Nicolas Storellocastro, Shawna Trader, Maj. Keith Jache, Pastor Leigh McCaffrey, Pamela Wilson and Stephanie Quaranta

Current Board:

Shawna Trader, Pamela Wilson, Tess Taylor, Kristin Baumann, Stephanie Quaranta

With advisory/technical assistance from Beth Pierce, Earl Kooperkamp, Garrett White and our fiscal sponsor, Green Mountain United Way



Build Organizational Capacity:

Goal: Full board membership

Progress: Newly on-ramped board membership secured, with additional assistance located

Goal: Obtain fiscal sponsorship, state and federal 501c3 status

Progress: Fiscal sponsorship established with Green Mountain United Way, State 501c3 established, federal 501c3 in progress

Goal: Regular communication/outreach with community

Progress: Newsletter goal of 750 exceeded (currently 758,) Facebook group goal of 100 exceeded (currently 121)

Goal: Full Funding

Progress: Currently funded by Vermont Community Foundation, Vermont Humanities, Catholic Charities, Vermont Episcopal Diocese, Capstone Community Action, The Alchemist and multiple smaller and in-kind donations



Continue to Develop Case Management Program

- We are currently providing support in a variety of settings (in-person, over the phone, at community settings and events and during drop-in hours at the Hub.)
- We're welcoming the new FEMA Disaster Case Manager (insert name) through Capstone, who will be working out of the Barre Up office while serving the 05641 region as of this week.
- We're doing cross-agency collaboration to manage the complex web of needs of that has the flood identified.
- Case study: Referral through an educational contact.

Non-Construction Case Management: 78 cases



Gatherings Goal: 2-3 Events

Flood Specific Care, Education and Material Goods Events

- 21 Drop in Evenings (~90 served)
- Substantial Damage After-meeting Gathering (12 Attendees)
- Trick or Treat Weatherization Supplies Event (3 locations, ~75 reached)

ENGAGEMENT: ~175 contacts



Community Vision/Planning Outreach

We get people talking about what comes next.

Barre Up's role is facilitating engagement with community processes, not directing them towards a particular outcome. We provide outreach, logistical support, teach self-advocacy, facilitate accessibility and provide advocacy-in-absence for those unable to attend community events. We canvass and outreach with our partners so that we can bring as many stakeholders to the table as possible.

Events: 2 VCRD/Barre Up Focus Groups at the Opera House, 4 North End Redevelopment Meetings throughout the city, 1 Vermont Humanities Council discussion at the Old Labor Hall with cultural organization leaders and NEH director Shelly Long

ENGAGEMENT: ~520 stakeholders engaged



Arts Enrichment Community Gatherings

Based on the feedback from the VCRD forums, residents reported a high desire to meet their neighbors, have high-quality opportunities to learn, recreate and enjoy our public spaces and spend time “being human together.”

Through a partnership with the Vermont Community Foundation, The Vermont Arts Council and the Aldrich Public Library, we’ve held on-going arts groups since the week of Thanksgiving. These have provided free opportunities for art-builds, painting and fiberarts with highly-skilled teaching artists in a multigenerational setting.



24 Arts Gatherings at the Aldrich



Art-build with Tuyen My Nguyen

Weekly Fiber Circle with Leslie Roth

Weekend Watercolor Classes
with Mackenzie Kovaka

Field Trip to the Opera House
to see Black Opry
Showcase provided by an
anonymous donor

Engagement: 150 contacts





BARRE
UP

Construction/Rebuilding Program

- Meet Prem Linsky, our Construction Project Manager
- Prem is currently doing site visits with ~25 sites at various stages of readiness for rebuilding
- We have an active MOU with ReSource/YouthBuild, that has been right-sized to the particular needs of our July/Dec Flooding needs, not the initial Post-Irene Rebuild model we envisioned.
- We are working with Green Mountain Habitat for Humanity
- Case Study

Construction Cases: ~25, with additional capacity in anticipation of spring building season



Stats at a Glance

Total Valid FEMA registrations for Barre City, via FEMA VALs: 932

Total Case Management for Barre Up: 103 Cases

Total Resident Engagement Contacts: 845

21 Drop-in Evenings at the Hub

Total of 53 Resident Engagement Events

Passive Outreach

Facebook Group: 121 members

Newsletter: 758 subscribers



Feedback from Stakeholders

I just wanted to say thank you for recommending that I meet with Shauna. She was a huge help. I would not have been able to complete the form without her help on the photos. She was very nice and very, very patient with an old non-tech savvy wanna-be.

-Case Management client receiving help with grant applications and rebuild support

I just wanted to send you a note to say thank you so much! [The volunteers] came and cleaned up my driveway. What a great bunch of people! I really appreciate all your hard work to help me get rid of a downed tree from the flooding. It's such a relief to see it gone before the snow comes! And Thanks to Barre Up! I know that you are all working so hard to help people out like me. I am truly grateful!

-Case Management client receiving help with volunteer labor mobilization

These groups were so much more than I expected, I really feel like I'm seeing the city and the Library with new eyes. Some of these buildings in town might not be here in the future and I'm feel like I'm appreciating them differently. I feel like I'm learning a whole different way to see.

-Art Gathering participant



Lessons Learned

People want to be in community with their neighbors (Ex: ward meetings, community gatherings, high satisfaction noted in surveys and in person).

It's not Irene. Response modeling can start with Irene, or any historical disaster, but we cannot allow it to be the end all be all. What is the context of the environment and the people (multiple overlapping disasters, burnout)?

Redundancy is important for major disasters. We need contingency plans for when things fail, especially modalities that only have one pathway to success. (ex: only one person knows the passwords and they are mucking out their own basement).

An emergency can be a power outage. Disaster recovery is the long term work of rebuilding and future resiliency-building. Emergency planning and disaster planning are not the same. What are we doing to prepare for the complexities and liabilities of disasters?



How to Contact Barre Up!

Leave a voicemail: 802.227.2635

Email: info@barreup.org

Facebook: <https://www.facebook.com/groups/barreup>

On the Web: www.barreup.org

Drop-in: Come to Flood Hub at 6 N. Main St., 6-8pm every Wednesday or schedule one-on-one appointments for Thursdays, 9am-5pm





City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 3-12-24**

Consent Item No.: _____ **Discussion Item No.** _____ **Action Item No.** **8D**

AGENDA ITEM DESCRIPTION:

Warn 1st and 2nd public hearings on proposed charter changes for April 11, 2024 and April 23, 2024

SUBJECT:

Same

SUBMITTING DEPARTMENT/PERSON:

Carol Dawes, clerk/treasurer

STAFF RECOMMENDATION:

Approve public hearing dates as presented

STRATEGIC OUTCOME/PRIOR ACTION:

Not applicable

EXPENDITURE REQUIRED:

There will be costs associated with publishing notices in the newspaper, printing charter change articles on ballots, and handouts for voters.

FUNDING SOURCE(S):

General fund

LEGAL AUTHORITY/REQUIREMENTS:

*BARRE CITY CHARTER, Chapter 1. Incorporation and General Provisions.
Sec. 112. Amendment of charter. This charter may be amended in the manner provided for by the laws of the State of Vermont for the amendment of municipal charters.*

STATE STATUTE: [17 VSA §2645. Charters, adoption, repeal, or amendment; procedure.](#)

BACKGROUND/SUPPLEMENTAL INFORMATION:

The timeline proposed above and below would require holding a special Council meeting on Thursday, April 11th, to accommodate the required statutory warning timelines.

There are four different categories of possible proposed charter changes, as outlined on the attachment:

- 1. Charter changes associated with elimination of school district language;*
- 2. Charter changes to allow 16 & 17 year olds to vote in local elections, except school-related elections, which are controlled by the BUUSD articles of agreement;*
- 3. Charter changes to limit service on committees to Barre City residents;*
- 4. Charter changes to permanently move the annual meeting from March to May.*

The attachment includes changes that have been proposed to date, color-coded by category. The schedule for charter revisions is laid out in statute. Here is the timeline for the proposed 2024 changes:

Date	Item/action
March 12, 2024	Warn 1 st & 2 nd public hearings for April 11 th & April 23 rd respectively (warn at least 30 days before first public hearing; 1 st public hearing at least 30 days before election)
April 1, 2024	Post proposed changes in clerk’s office (at least 10 days before first public hearing)
April 6, 2024	Post & publish notice of 1 st public hearing (at least 5 days before first public hearing)
April 11, 2024	1 st public hearing for proposed charter changes (at least 30 days before election) Last opportunity to revise language, as the annual meeting warning will be approved on this date.
April 23, 2024	2 nd public hearing.
May 14, 2024	Annual Meeting election
Post-election (within 10 days)	Submit voter approved charter changes to the Secretary of State’s office for legislative consideration.

Note – because the legislature will have finished for the year, any approved charter changes won’t be taken up for consideration until the 2025 session, and likely wouldn’t go into effect until 7/1/25.

Stitzel, Page & Fletcher attorney David Rugh reviewed the attached draft language and offered his legal feedback, which is attached at the end of this memo.

LINK(S):

Embedded in documents

ATTACHMENTS:

*Memo containing sections of charter that have been proposed for revision
Opinion email from David Rugh re. legal review of draft language*

INTERESTED/AFFECTED PARTIES:

Barre City voters, residents, volunteers, staff

RECOMMENDED ACTION/MOTION:

Approval of public hearings dates as presented

There should be scheduled discussions on the proposed charter changes in advance of the first public hearing so the language can be tweaked and finalized before the warning is approved.

3/6/24

Possible charter changes for voter consideration May 2024. There are four categories:

1. Charter changes associated with elimination of school district language;
2. Charter changes to allow 16 & 17 year olds to vote in local elections (except school-related elections);
3. Charter changes to limit service on committees to Barre City residents;
4. Charter changes to permanently move the annual meeting from March to May.

Changes below are in chapter order, and are color coded to match the categories above.

CHAPTER 1

Sec. 110. Fiscal year.

The fiscal year of the City [~~and the City School District~~] shall begin the first day of July and end on the last day of June of each calendar year. The fiscal year shall constitute the budget and accounting year as used in this charter. (Amend of 5-8-12)

CHAPTER 2

Sec. 202. Time of elections and meetings.

(a) The annual city meeting of the city for the election of officers, the voting of budgets, and any other business included in the warnings for said meeting, shall be held on the [~~first~~] **second** Tuesday in [~~March~~] **May**, unless otherwise legally warned by the council.

Sec. 203. Special city [~~and school district~~] meetings.

Special city meetings [~~and special school district meetings,~~] shall be called in the manner provided by the laws of the state and the voting on all questions shall be by the Australian ballot system, except for budget votes as provided in section 207(d). (Amend. of 11/08/83)

Sec. 205. Officers elected.

(a)(1) The legal voters and Barre City youth ages 16 and 17 years old shall elect biennially a Mayor, and one person to serve as Clerk and Treasurer. (Amend. of March 2, 2021)

(2) Annually, the legal voters and Barre City youth ages 16 and 17 years old of each ward shall elect from among the legal voters and Barre City youth ages 16 and 17 years old of their respective wards one councilor for a term of two years.

~~(3) Annually, the legal voters shall elect three school commissioners to serve for a term of three years, as follows:~~

~~(A) at the 2019 annual City meeting, and each successive three-year cycle after~~

- that, three school commissioners;
(B) at the 2020 annual City meeting, and each successive three year cycle after that, two school commissioners;
(C) at the 2021 annual City meeting, and each successive three year cycle after that, two school commissioners]

[(b) — The legal voters shall elect annually Spaulding Union High School District School Board members in the manner, number, and term limit as is specified in the Barre City/Barre Town Union High School Agreement, dated November 30, 1986, or any such successor document.]

Sec. 206. Vacancies.

[(a)] In case of vacancy of any elected municipal city officer, except a councilor [~~or school commissioner~~], occasioned by death, removal from the City, resignation or inability to serve, such vacancy, unless herein otherwise provided, shall be filled by appointment by the City Council until the next annual election. In such case, nomination may be made by any member for the Council. (Amend. of 5/09/06)(Amend of 5/8/12)

[(e) — In case of a vacancy of any school commissioner, occasioned by death, removal from the City, resignation, or inability to serve, such vacancy, unless herein otherwise provided, shall be filled by appointment by the remaining members of the School Board until the next annual election. In such case, nomination may be made by any member of the School Board.]

CHAPTER 3

Sec. 307. {Powers of City; policy matters; appointment of certain officers.}

(a) All powers of the City and the determination of all matters of policy shall be vested in the City Council except as otherwise provided by this act or by general law. The City Council shall annually appoint a City attorney, a library liaison, and may provide for any planning board, zoning board of adjustment, recreation board or personnel board, and may create commissions or other bodies with advisory powers and may appoint personnel to serve on said boards or commissions. (Amend. Of 11/3/98)(Amend. of 3/1/22)

(b) Personnel appointed to serve on committees, commissions, or boards or as a liaison to the library shall be Barre City residents in good standing. When appointing personnel, the City Council shall consider relevant qualifications, expressed interest, and public conduct so that the City enhances and promotes the reputation of the city. The appointment of the City attorney shall be exempt from the requirement to be a Barre City resident.

Sec. 315. {Compensation of City officials.}

Compensation of Mayor, councilors and other appointees and City officers: (Amend of 5/8/12)

- (a) The Mayor and councilors shall receive compensation in an amount as may be voted by the voters of the City at a meeting duly warned for said purpose. (Amend of 5/8/12)
- (b) The City Council shall fix the compensation of all other appointees, and employees, except as otherwise provided in this charter.
- (c) When the legal voters have authorized an annual City [and school] budget, the City Council[, School Board,] and/or the City Manager shall not authorize appropriations, expenditures or payment in excess of the amount voted. Deficit spending shall be prohibited by the City of Barre[and the City of Barre Schools].

CHAPTER 4

[Sec. 413. School District.

—The City treasurer shall be treasurer of the City of Barre School District and shall have the same duties, powers and liabilities of a treasurer of a town school district, except as otherwise provided.]

CHAPTER 5

[ARTICLE IX. BOARD OF SCHOOL COMMISSIONERS

Sec. 516. Powers and duties.

—(a) Except as otherwise provided, the school commissioners, elected as herein before provided, shall have the same duties, powers and liabilities prescribed for school directors of town school districts. They shall compose the board of school commissioners of the City of Barre School District, with the same duties, powers and liabilities of the board of school directors of a town school district. The board of school commissioners shall consist of seven members; each serving a term of three years.

—(b) The board of school commissioners shall have the care and custody of all the property belonging to, or used for, the public schools located in the city. Payments due or to become due on bonds and interest thereon, used by the city of Barre for school purposes, shall be paid by the City of Barre School District.

—(c) No later than 45 days prior to the annual meeting date each year, the board of school commissioners shall present to the city council its budget requests for the next fiscal year.

—(d) The board shall appoint from among its members, a clerk who shall have the same duties and responsibilities as prescribed by statute.

Sec. 517. Appointment of superintendent and principal; compensation; term.

—The school commissioners shall annually appoint a superintendent of schools and a principal of high schools and shall fix their compensation which shall be paid by the school commissioners in the same manner as other expense for the support of schools; and for cause of incapacity, negligence or misconduct, they may remove such officers and shall by appointment fill any vacancy in such office arising from any cause. The superintendent shall perform all such duties in connection with the public schools of the city as shall be assigned him by the board of school commissioners and as may be prescribed by law. He shall annually report to the city council such statistics as are required by law and such other information as the school commissioners shall direct.]

below are the draft charter changes (except moving annual meeting election) with David Rugh's notes 3/1/24

1. Charter changes associated with elimination of school district language
2. Charter changes to allow 16 & 17 year olds to vote in local elections (except school-related elections)
3. Charter changes to limit service on committees to Barre City residents

CHAPTER 1

Sec. 110. Fiscal year.

The fiscal year of the City ~~and the City School District~~ shall begin the first day of July and end on the last day of June of each calendar year. The fiscal year shall constitute the budget and accounting year as used in this charter. (Amend of 5-8-12)

CHAPTER 2

Sec. 203. Special city ~~and school district~~ meetings.

Special city meetings ~~and special school district meetings,~~ shall be called in the manner provided by the laws of the state and the voting on all questions shall be by the Australian ballot system, except for budget votes as provided in section 207(d). (Amend. of 11/08/83)

Formatted: Strikethrough

Commented [DWR1]: I think Section 207(d) was repealed in 2013, so suggest deleting this portion of this provision too

Sec. 205. Officers elected.

(a) (1) The legal voters **and Barre City resident youth ages 16 and 17 years old** shall elect biennially a Mayor, and one person to serve as Clerk and Treasurer. (Amend. of March 2, 2021)

(2) Annually, the legal voters **and Barre City resident youth ages 16 and 17 years old** of each ward shall elect from among the legal voters and **Barre City resident youth ages 16 and 17 years old** of their respective wards one councilor for a term of two years.

~~[(3) Annually, the legal voters shall elect three school commissioners to serve for a term of three years, as follows:~~

~~(A) at the 2019 annual City meeting, and each successive three year cycle after that, three school commissioners;~~

~~(B) at the 2020 annual City meeting, and each successive three year cycle after that, two school commissioners;~~

~~(C) at the 2021 annual City meeting, and each successive three year cycle after that, two school commissioners~~

~~(b) The legal voters shall elect annually Spaulding Union High School District School Board members in the manner, number, and term limit as is specified in the Barre City/Barre Town Union High School Agreement, dated November 30, 1986, or any such successor document.]~~

Sec. 206. Vacancies.

~~(a)~~ In case of vacancy of any elected municipal city officer, except a councilor ~~or school commissioner~~, occasioned by death, removal from the City, resignation or inability to serve, such vacancy, unless herein otherwise provided, shall be filled by appointment by the City Council until the next annual election. In such case, nomination may be made by any member for the Council. (Amend. of 5/09/06)(Amend of 5/8/12)

~~(e) In case of a vacancy of any school commissioner, occasioned by death, removal from the City, resignation, or inability to serve, such vacancy, unless herein otherwise provided, shall be filled by appointment by the remaining members of the School Board until the next annual election. In such case, nomination may be made by any member of the School Board.~~

CHAPTER 3

Sec. 307. {Powers of City; policy matters; appointment of certain officers.}

~~(a)~~ All powers of the City and the determination of all matters of policy shall be vested in the City Council except as otherwise provided by this act or by general law. The City Council shall annually appoint a City attorney, a library liaison, and may provide for any planning board, zoning board of adjustment, recreation board or personnel board, and may create commissions or other bodies with advisory powers and may appoint ~~personnel~~ **individuals** to serve on said boards or commissions. (Amend. Of 11/3/98)(Amend. of 3/1/22)

~~(b) Personnel Individuals appointed to serve on City committees, commissions, or boards or as a liaison to the library shall be Barre City residents in good standing. When appointing individuals personnel, the City Council shall consider relevant qualifications, expressed interest, and public conduct so that the City Council's appointment enhances and promotes the reputation of the City. The Notwithstanding the foregoing, the appointed appointment of the City attorney need not be shall be exempt from the requirement to be a Barre City resident.~~

Sec. 315. {Compensation of City officials.}

Compensation of Mayor, councilors and other appointees and City officers: (Amend of 5/8/12)

(a) The Mayor and councilors shall receive compensation in an amount as may be voted by the voters of the City at a meeting duly warned for said purpose. (Amend of 5/8/12)

(b) The City Council shall fix the compensation of all other appointees, and employees, except as otherwise provided in this charter.

(c) When the legal voters have authorized an annual City ~~and school~~ budget, the City Council ~~and School Board~~, and/or the City Manager shall not authorize appropriations, expenditures or payment in excess of the amount voted. Deficit spending shall be prohibited by the City of Barre ~~and the City of Barre Schools~~.

Commented [DWR2]: New proposed change. Use of "personnel" may open the door to claims by appointed officials that they are subject to personnel policy as an employee; suggest using "individuals" instead

Formatted: Font: Bold, Strikethrough

Formatted: Font: Bold

Commented [DWR3]: "Good standing" is unclear as to its meaning (e.g., does it mean that they've paid all their taxes and fees? What if they missed a quarterly tax payment? Does that mean they can no longer serve?); instead, we suggest just saying "Barre City residents"

Commented [DWR4]: I recommend considering removal of this last clause. It opens the door to arguments about whether and to what degree an appointment enhances or promotes the City, which is highly subjective. It's better to just have the three foregoing qualifications/standards against which to judge a prospective appointment (qualifications, interest and public conduct).

Commented [DWR5]: Not previously highlighted for deletion

Formatted: Strikethrough, Highlight

CHAPTER 4

[Sec. 413. School District.

The City treasurer shall be treasurer of the City of Barre School District and shall have the same duties, powers and liabilities of a treasurer of a town school district, except as otherwise provided.]

CHAPTER 5

[ARTICLE IX. BOARD OF SCHOOL COMMISSIONERS

Sec. 516. Powers and duties.

(a) Except as otherwise provided, the school commissioners, elected as herein before provided, shall have the same duties, powers and liabilities prescribed for school directors of town school districts. They shall compose the board of school commissioners of the City of Barre School District, with the same duties, powers and liabilities of the board of school directors of a town school district. The board of school commissioners shall consist of seven members; each serving a term of three years.

(b) The board of school commissioners shall have the care and custody of all the property belonging to, or used for, the public schools located in the city. Payments due or to become due on bonds and interest thereon, used by the city of Barre for school purposes, shall be paid by the City of Barre School District.

(c) No later than 45 days prior to the annual meeting date each year, the board of school commissioners shall present to the city council its budget requests for the next fiscal year.

(d) The board shall appoint from among its members, a clerk who shall have the same duties and responsibilities as prescribed by statute.

Sec. 517. Appointment of superintendent and principal; compensation; term.

The school commissioners shall annually appoint a superintendent of schools and a principal of high schools and shall fix their compensation which shall be paid by the school commissioners in the same manner as other expense for the support of schools; and for cause of incapacity, negligence or misconduct, they may remove such officers and shall by appointment fill any vacancy in such office arising from any cause. The superintendent shall perform all such duties in connection with the public schools of the city as shall be assigned him by the board of school commissioners and as may be prescribed by law. He shall annually report to the city council such statistics as are required by law and such other information as the school commissioners shall direct.]



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 03-12-24**

Consent Item No.: _____ **Discussion Item No.** _____ **Action Item No.** 8E

AGENDA ITEM DESCRIPTION:

Approve Stitzel Page & Fletcher to conduct Barre City’s tax sales for 2024.

SUBJECT:

SUBMITTING DEPARTMENT/PERSON:

Carol Dawes, clerk/treasurer

STAFF RECOMMENDATION:

Approve annual authorization

STRATEGIC OUTCOME/PRIOR ACTION:

Not applicable

EXPENDITURE REQUIRED:

None.

FUNDING SOURCE(S):

Not applicable.

LEGAL AUTHORITY/REQUIREMENTS:

Vermont Statutes, Title 32, Chapter 133, Subchapter 9, §§ 5193 – 5259.

BACKGROUND/SUPPLEMENTAL INFORMATION:

The City Council must vote each year to approve using Stitzel Page & Fletcher to conduct the City’s tax sales for the calendar year.

LINK(S):

Same as above: <https://legislature.vermont.gov/statutes/chapter/32/133>

ATTACHMENTS: NONE

INTERESTED/AFFECTED PARTIES:

Clerk/Treasurer, delinquent collections office, property owners.

RECOMMENDED ACTION/MOTION:

Motion to approve Stitzel, Page & Fletcher, P.C. to conduct Barre City’s tax sale processes commenced in 2024.



City of Barre, Vermont

"Granite Center of the World"

ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA: 3/12/2024
Agenda Item No. 8-F

AGENDA ITEM DESCRIPTION: Approve Memorandum of Understanding (MOU) to accept assignment of real estate option for Prospect Heights and authorize grant application for Northern Borders Regional Commission (NBRC) funding

SUBJECT: Housing

SUBMITTING DEPARTMENT or PERSON: Manager

STAFF RECOMMENDATION: Authorize the Manager to execute the MOU and submit a grant application under the NBRC Catalyst Program

BACKGROUND INFORMATION:

The Prospect Heights project consists of completion of engineering, permitting and infrastructure for a future residential housing development for a mixed housing options. The land is zoned for up to 128 units, though the figure will be updated pending due diligence.

In 2024, the Central Vermont Economic Development Corporation (CVEDC) and Central Vermont Regional Planning Commission (CVRPC) identified this project as the number one priority for Central Vermont for the next round of funding from the NBRC Catalyst Program. An application for this project is due March 15, 2024. It is anticipated that a grant award from this program would support a significant portion of the infrastructure required to develop the site.

Last fall, the City began to engage with Barre Area Development Corporation (BADC) and Prospect Heights Development, Incorporated (PHDI)¹ to consider securing an option on the Prospect Heights under the belief that an option on the land may make grant applications more competitive. Last month, PHDI executed an option with Fecteau Residential, Inc. that contains a provision authorizing an assignment of that option to the City of Barre. In addition, the option would:

- Set a \$330,000 purchase price; and
- Establish an option period through March 15, 2025.

The NBRC Catalyst Program application is due on March 15, 2024. As a result, it is recommended that the City Council:

- Authorize the Manager to execute the proposed MOU subject to final review and approval by the City Attorney; and
- Authorize the City of Barre to submit an application for the NBRC Catalyst Program to support infrastructure for the Prospect Heights project.

If the Council authorizes these two actions, the City of Barre will collaborate with BADC and PHDI to perform the due diligence on the Prospect Heights property so that a decision on the option can be made as required by March 15, 2025. The City will have no financial liability until a future City Council determines whether or not to execute the option next March.

¹ The City Manager represents the City of Barre on the PHDI board.

EXPENDITURE AND FUNDING SOURCE: Staff time and incidental legal fees

LEGAL AUTHORITY/REQUIREMENTS: [§104\(b\) of the City Charter](#)

ATTACHMENTS: (1) Draft MOU, (2) grant application form, and (3) draft NBRC grant application

RECOMMENDED ACTION/MOTION:

Move to:

- (1) Authorize the Manager to execute the MOU subject to final review and approval by the City Attorney;*
- and*
- (2) Authorize the City of Barre to submit an application under the NBRC Catalyst Program.*

Attachment I:

DRAFT MOU

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made this ____ day of March, 2024, by and between the **CITY OF BARRE**, a Vermont municipality in the County of Washington, (hereinafter referred to as the “CITY”) and **PROSPECT HEIGHTS DEVELOPMENT, INC.**, a Vermont non-profit company with a place of business in Barre, Vermont, (hereinafter referred to as “PHDI”).

WHEREAS, PHDI has entered into a Real Estate Option Agreement with Fecteau Residential, Inc., dated February 23, 2024, (the “Option Agreement”) whereby it obtained the option to purchase a +/-36.68-acre parcel of land located off Prospect Street in the City and described on Exhibit A and B of the Option Agreement (the “Property”) upon payment of an initial deposit, which PHDI paid; and

WHEREAS, PHDI and the City are interested in evaluating the Property for development of residential use thereon, including effectuating the subdivision of the Property for residential development and providing utility service to the Property to promote residential development; and

WHEREAS, the terms of the Option Agreement provide PHDI until March 15, 2025, to exercise its option to purchase the Property and conduct due diligence in advance of the potential purchase; and

WHEREAS, Section 11 of the Option Agreement allows the option to purchase and Option Agreement to be assigned to the City; and

WHEREAS, PHDI is willing to assign the Option Agreement to the City; and

WHEREAS, the City is willing to accept assignment of the Option Agreement subject to certain terms and conditions.

NOW THEREFORE, in consideration of the foregoing premises and the mutual covenants and agreements set forth herein, and for other good and valuable consideration, the parties hereto agree as follows:

1. **Assignment of the Option Agreement.** Upon approval of this MOU by its City Council, the City agrees to accept assignment of the Option Agreement.

2. **Due Diligence.** PHDI agrees that, during the Option Period, the City shall not be responsible to conduct, or pay any costs, fees, and expenses for, any due diligence that a commercially reasonable purchaser of the Property would normally conduct in advance of acquiring a parcel of land for prospective residential development, including but not limited to real estate title, zoning and land use permitting, environmental sampling and testing, subsurface investigations, soil

stability analyses, capacity for water, wastewater and other utility services, and any other investigations PHDI deems necessary and appropriate in its discretion. PHDI may conduct said due diligence or work with others to do so, however, PHDI shall share the results of any due diligence it conducts with the City, and the City may request that PHDI conduct additional due diligence investigations that the City, as assignee of the Option Agreement, deems reasonably necessary and appropriate prior to its purchase of the Property.

3. **Design and Engineering Costs.** In addition to it not paying any costs for due diligence, the City shall not pay any design and engineering costs to prepare a conceptual or other similar plan for the provision of utility service to, or residential development of, the Property.

4. **Grant Applications.** The City agrees to cooperate with PDHI in good faith to allow PHDI or the City, as the case may be, to apply for grants, loans and other financial awards that could offset the costs of the aforesaid due diligence, acquiring the Property, or developing it or making it ready for residential use, provided the City has a reasonable time to review such applications in advance of any deadline to file such applications.

5. **Joint Obligations of the Parties** During the term of this MOU, the parties to cooperate in good faith and communicate with each other on a regular basis including arranging joint meetings to address issues set forth in this MOU to permit the orderly and efficient commencement and conduct of due diligence in advance of exercising the option to purchase provided by the Option Agreement. The parties hereto also agree to perform their activities as to the Property in a commercially reasonable manner, and to act in a manner designed to allow the option to purchase to be exercised at the earliest reasonable date.

6. **Terms and Conditions and Incorporation by Reference.** The terms and conditions herein have the same meaning as in the Option Agreement unless otherwise specified. The foregoing Recitals and the Option Agreement and its exhibits shall be incorporated herein by reference as if made more fully a part hereof.

7. **Dispute Resolution.** If a dispute arises out of or relates to this MOU or its breach (a "Dispute"), the parties shall endeavor to settle the Dispute first through direct discussions. In the event that such Dispute cannot be resolved within thirty (30) days after written notice to the other parties thereof specifying the subject of the Dispute, the parties hereby expressly agree to mediate the matter before an impartial mediator before proceeding with arbitration or litigation. The costs of mediation shall be shared equally between the parties. If mediation has not resolved the Dispute within ninety (90) days after the initial written notice of the Dispute, then either party shall have the right to have the Dispute adjudicated

without a jury in the Civil Division of the Washington Unit of Vermont Superior Court, in which case the court shall have the authority to award costs and reasonable attorneys' fees to the substantially prevailing party.

8. **Independent Contractor.** Each party is an independent actor and entity, and nothing in this MOU shall be deemed to make either party an agent or partner of the others, or to give any party the right to bind the others in any way.

9. **Waiver.** The failure of any party to insist on strict performance of any of the provisions of this MOU or to exercise any right it grants will not be construed as a relinquishment of any right or a waiver of any provision of this MOU. No waiver of any provision or right shall be valid unless it is in writing and signed by a duly authorized representative of the party granting the waiver.

10. **No Assignment.** No party may assign or convey this MOU or its obligations hereunder without the other parties' prior written consent.

11. **Governing Law.** This MOU shall be governed and construed in accordance with the laws of the state of Vermont, without regard to its choice of law rules.

12. **Notices.** Any notices to be given pursuant to this MOU shall be sufficient if given by a writing deposited in the United States mails, certified mail or registered mail, return receipt requested, postage prepaid, by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, by facsimile or by email (provided that the electronic process used is reasonably secure and not easily susceptible to manipulation) addressed as follows:

If to the City: City Manager
 City of Barre
 6 N. Main Street
 P.O. Box 418
 Barre, VT 05641
 (802) 476-0241
 citymanager@barrecity.org

With a copy to: David W. Rugh, Esq.
 Stitzel, Page & Fletcher, P.C.
 171 Battery St.
 PO Box 1507
 Burlington VT 05401-1507
 (802) 660-2555
 drugh@firmspf.com

If to PHDI: Aimee Green
Prospect Heights Development, Inc.
14 N. Main Street, Suite 2004
Barre, VT 05641
(802) _____
_____@_____.

With a copy to: Sarah Field, Esq.
Field & Field
59 N. Main St., Suite 100
P.O. Box 488
Barre, VT 05641-0488
(802) 476-8838
sfield@fieldandfieldpc.com

or to such other person, address or number as the party entitled to such notice or communication shall have specified by notice to the other party given in accordance with the provisions of this Section. Any such notice or other communication shall be deemed given: (i) if mailed, three days after being deposited in the mail, properly addressed and with postage prepaid; (ii) if sent by courier, the next day after being deposited with the courier, properly addressed and with prepaid; (iii) if sent by telecopy, when transmission has been electronically confirmed; and (iv) if sent by email, upon receipt of a read-receipt or other acknowledgment of receipt by the recipient

13. **Counterparts.** This MOU may be executed in one or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Electronic, .pdf and facsimiled signatures shall be treated as originals.

14. **Further Assurances.** The parties agree to execute, acknowledge, if necessary, and deliver such documents, certificates or other instruments and take such other actions as may be reasonably required from time to time to carry out the intents and purposes of this MOU.

15. **Waiver of Rule of Construction.** The parties waive the benefit of any rule that this MOU is to be construed against one party or the other.

16. **Severability.** If a court of competent jurisdiction determines that any portion of this MOU is illegal, unenforceable or invalid, then that portion shall be considered to be removed from this MOU, the remainder shall remain in full force and effect, and the parties shall cooperate to modify the MOU to cause it to conform

to the original language of the MOU to the extent consistent with the finding of the court.

17. **Entire Agreement.** This MOU constitutes the entire agreement between the parties relating to its subject matter, and supersedes all prior representations, understandings and agreements, written or oral, express or implied. The MOU can be modified only by written agreement executed by authorized representatives of each party.

IN WITNESS WHEREOF, the parties, as evidenced by the signature of their Duly Authorized Agents, do hereby execute this MOU this ____ day of March, 2024.

CITY OF BARRE

By: _____
Jacob Hemmerick, Mayor and Duly
Authorized Agent

STATE OF VERMONT
COUNTY OF WASHINGTON, SS.

Before me, on this ____ day of _____, 2024, personally appeared Jacob Hemmerick, Mayor and Duly Authorized Agent of the **CITY OF BARRE**, and he acknowledged this instrument, by him signed, to be his free act and deed and the free act and deed of the **CITY OF BARRE**.

Notary Public – State of Vermont

Printed Name: _____

Commission Expires: 1/31/25

Commission No.: _____

PROSPECT HEIGHTS DEVELOPMENT, INC.

By: _____

_____ (print name)
and Duly Authorized Agent

STATE OF VERMONT
COUNTY OF WASHINGTON, SS.

Before me, on this ____ day of _____, 2024, personally appeared _____, Duly Authorized Agent of **PROSPECT HEIGHTS DEVELOPMENT, INC.**, and he/she acknowledged this instrument, by him/her signed, to be hi/hers free act and deed and the free act and deed of **PROSPECT HEIGHTS DEVELOPMENT, INC.**

Notary Public – State of Vermont

Printed Name: _____

Commission Expires: 1/31/25

Commission No.: _____

Attachment II: Grant Application Form

**Attachment A
Grant Application Review Form**

City Department:	City Manager
For further information, contact:	Nicolas Storellicastro
Phone Number:	802-476-0240

Funding Agency:	Northern Borders Regional Commission
Application Deadline:	3/15/2024
Brief Description of project and purpose:	Infrastructure for future development of Prospect Heights

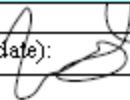
Amount of Expected Grant Award:	\$3M
Amount of local cash match required:	N/A
Amount of local In-kind Match:	N/A

Name any significant partnerships with other organizations (i.e., is an MOU required, intergovernmental agreements, etc.):
Barre Area Development Corporation, Prospect Heights Development, Inc., Town of Barre, Central Vermont Medical Center

How does this proposed grant align with the City's strategic priorities and/or Department's Operating Plans?
This grant will fund infrastructure for a potential housing development to address the City's housing crunch.

How does this grant provide for or expand services to address critical need?
This grant would be part of a broader strategy to support housing development.

Is the Department capable of administering the financial and administrative aspects of the grant? Explain. If no, state what assistance will be needed:
Yes.

City Manager Received (sign and date): 

* Copy must be retained in grant application file and copy sent with executed grant award to Accounting Department. *

Attachment III

DRAFT NBRC Application

Project Description

The Prospect Heights Development Inc Project in Barre, Vermont (the “Project”) consists of completion of engineering, permitting and infrastructure of a residential housing development for a range of housing from affordable to market rate. The Project consists of 50 single-family lots and two multi-family lots of clusters: one with the potential for up to 32 units, and the other with the potential of up to 46 units. A total of 128 units could be constructed, depending on permitting requirements and Act 250. Units could be site built single family homes, condos, apartments and/or manufactured homes. Per State zoning it is permissible for residential lots with water and sewer to have up to four housing units in a building which would create the opportunity for duplexes for some of the single-family lots. Of note is that this has the potential to increase the number of potential housing units (128) in the overall project.

Project Location

The Project has frontage on Prospect Street and Jacques Street in Barre, Vermont. The entrance to the Project would be roughly .5 miles from Main Street in the City of Barre.

Project Purpose and Benefits

The Project expects to increase affordable to market rate housing in the City of Barre to support current workforce development needs and future growth.

The Project is assuming 128 units assessed at an average of \$250,000 that would increase the grand list in the city by 32,000,000 when fully constructed. At the current tax rates the economic benefit to both would be around \$1.1 Million in tax revenue, as follows:

Municipal Taxes & Local Agreement $\$32,000,000/100 \times 2.0319 = \$650,208$

State Education

-If Non-Homestead $\$32,000,000/100 \times 1.5837 = \$492,384$

-If Homestead $\$32,000,000/100 \times 1.3187 = \$421,984$

If the average family size in Vermont remains in the 2.5 range, the Project has the potential to add approximately 320 residents to the city over a phased period.

New residents contribute to the community both financially and through volunteer efforts. The Project will provide much needed housing to those looking to work in Central Vermont but struggling to find housing. By providing housing, it also has the potential to advance workforce development and bring future employees to local businesses, while supporting businesses who want to move to the area and have workforce housing.

With the current average household income in the State of Vermont at \$83,767, the Project has the potential to bring the approximate household income close to 11 million to Barre City; assuming the increase in additional residents to the City.

A portion of that income will be distributed to local grocery stores, local food and leisure and retail establishments. This further supports the local economy, and those employed by these establishments.

Project Timeline, Milestones, and Status

The Project was designed and received local approval in 1991. The Subdivision Plat was properly recorded in the local records, and it has been confirmed by the City of Barre that the Plat approval is in perpetuity and valid. The Project will require approvals from the State of Vermont including but not limited to: Land Use, Water Supply, Wastewater and Stormwater. City infrastructure is at the street and the developer will work with the City to determine final design for any offsite mitigation or repairs necessary to accommodate the Project. Barre City engineering identified the offsite items in the original review and approval. The project engineering is largely complete. The difference between the design and current rules, including water, wastewater, and stormwater, will need to be incorporated to comply. Permitting costs are part of the expenses being requested in this submission. No additional funding has been requested at this point. Once permitting commences, it is estimated to take 6-8 months to complete. Assuming a decision in early 2024, the infrastructure work could commence construction in the Fall of 2024, or early 2025. Home construction could commence in 2025. The build-out, in phases, assumes 10-15 units per year, and could be expected to be done over 10 years.

Project Principal Experience and Executive Biographies

Principal 1) Barre Area Development, Inc. (BADC) BADC is a nonprofit organization founded in 1961 with the goal of promoting economic development in Barre Town and Barre City. BADC assists with growing the local economy by working with stakeholders to create and retain jobs, assisting with housing development, enlarging the tax base, developing infrastructure, and promoting industrial growth. BADC is jointly funded by Barre Town and Barre City and works equally on behalf of each municipality. As the sponsor of the Project, BADC will coordinate all aspects of the Project, and act as the facility lead for all stakeholders.

Project Board Member David Sichel recently retired from the Vermont League of Cities and Towns after a thirty-year career working in various roles in the Risk Management Services Department. Prior to this he worked in local government in planning and zoning, and finance. He has been a member of the Barre City Planning Commission for over twenty years. He currently serves on the Board of Directors of the Barre Area Development Corporation and the Aldrich Public Library. David also serves as the Chair of the All in For Barre Housing Task Force.

Principal 2) City of Barre (City) The City of Barre is Vermont's third largest metropolitan area, with a growing workforce needing housing support. Barre is a city built on the tradition and prosperity of the Granite Industry. In recent years, City leadership and partners have worked to create a vibrant downtown center with shopping, restaurants, and creative art installations. The City has a remarkable past and exciting future. The City of Barre will support varying aspects of the Project including but not limited to: permitting review and approval, management of grant funds, Project timelines and approvals.

Project Board Member Nicolas Storrellicastro was appointed City Manager of Barre in July 2022. As City Manager, Storrellicastro is appointed by the Council and is responsible for: serving as the chief administrative official of the city, appointing and supervising department supervisors, negotiating contracts and agreements for the city, participating in Council meetings, and making

recommendations to Council regarding city business. Since his administration began, the City has implemented its first Capital Improvement Plan (which was recently recognized as the 2023 Best Capital Plan in Vermont by the Bond Bank), negotiated a new labor contract with AFSCME, and implemented a \$1 million paving program. His first budget was approved by the voters in March 2023 by a 2-1 margin, and Storellicastro's leadership has been exemplary in the flood management response to the historic July 2023 flood.

Over his career, Storellicastro has served as Associate Budget Director for Education, including City University of New York, at the New York City Office of Management and Budget. He oversaw the largest portfolio in the City budget, covering over \$30B in the expense budget and over \$17B in capital plans. Storellicastro left the City's Office of Management and Budget to work on school bus insourcing and became the inaugural Chief Financial & Administrative Officer at NYC School Bus Umbrella Services, Inc., a nonprofit school bus company affiliated with the City of New York. At NYCSBUS, Storellicastro oversaw a \$160M budget, Human Resources for a 1,700-employee workforce, and labor relations with two unions, among other responsibilities.

Principal 3) Town of Barre (Town) The Town is home to four small unincorporated villages; including East Barre, Websterville, Graniteville, and South Barre. Each village has a post office, stores, a playground and churches. Barre Town is known for its large granite quarries, panoramic mountain views, beautiful natural scenery, outstanding school, great residential neighborhoods, modern recreation facilities and attractive industrial park. As an integral part of the Barre-Montpelier urban area, our families enjoy all the conveniences of an urban area while residing in some of the state's most beautiful, rural environments. Come visit our community anytime. There are many ways to enjoy our Town Forest, bike paths, and recreation facilities all year-round. With our rich history of entrepreneurship, some of the world's hardest working and most creative people, and an unparalleled quality of life, there is no better place than Barre Town to live, work, raise a family, grow a business, or recreate.

Project Board Member Chris Violette is a lifelong resident of the Town of Barre, Vermont having grown up in the village of Graniteville. He attended Spaulding High School and upon graduation has been in the customer service field since. Chris began his career in public service in 1987 when he joined the Barre Town Fire Department, becoming Chief of the department in 2004. In 1998, Chris joined the Town of Barre as a full-time employee as the Planning Director and Zoning Administrator. He was later named as the Acting Town Manager during the absence of the Town Manager. Chris also has served as a Justice of the Peace, was a member of the Planning Commission, the Board of Civil Authority, and other various committees. In January of 2023, Chris was named the Town Manager of Barre Town after the retirement of long-time manager Carl Rogers.

Principal 4) Central Vermont Medical Center (CVMC) As the largest employer in the Central Vermont region, with over 1700 employees at twelve locations, CVMC has a critical need for housing to support our workforce recruitment and retention efforts. Over the past year, CVMC has secured multiple rental units to sublease to staff in an attempt to alleviate the hurdle of relocating to central Vermont to work at our organization. With their ongoing workforce needs, CVMC stand as a partner in this effort and Project and recognizes its importance to the vitality of the Central Vermont community.

Project Board Member Kimberly Patnaude is CVMC's CFO. Kim joined the CVMC's Senior Leadership team as the Chief Financial Officer in 2021. With over 30 years' health care experience, Kim returned to Vermont after working for 14 years in the Christus Health system affiliates in Louisiana – most recently as Chief Financial Officer/Regional Vice President – Finance at Christus Health Ochsner Southwest Louisiana – part of a \$5B health care network with U.S. affiliates in Arizona, Louisiana, New Mexico, Texas as well as Central and South American countries. While serving as CFO at Christus Health St. Patrick Hospital, Kim oversaw case management, revenue cycle/patient access, and health information management teams. During her tenure, the hospital's finances improved from a loss of \$5m to a gain of \$8m over a five-year period. Her colleagues at Christus Health cite Kim's exceptional grasp of clinical operations – bridging the gap between finance and clinical teams – as a defining trait of her tenure within the health system. Prior to working in the Christus Health, Kim was the Assistant Financial Officer/Controller at Northwestern Medical Center in St. Albans, Vermont. Kim holds a Master of Health Administration and a BA in Accounting.

Principal 5) Downstreet Housing and Community Development (Downstreet) Downstreet is a private, mission-driven, not for profit organization dedicated to the creation of equity in opportunities for all through the power of housing and focuses on its ability to connect people to the resources needed to thrive. Their work is done through an impactful and efficient approach to strengthening the health and future of local communities.

Project Board Member Angie Harbin is the organization's CEO. Angie brings to this position over 15 years of varied and extensive senior-level affordable housing experience and a long-standing commitment to affordable housing as a basic right. Throughout her career, Angie has participated in the development/preservation of 986 affordable housing units in Oregon and New York, operated a multi-state housing portfolio of 1,611 units, and overseen a variety of residential, housing-based, and community-based social services in Oregon, Washington, and New York. Angie's work has also included commercial real estate operations, state and federal contract oversight, fundraising and grant writing, and leadership for diverse teams. Her community advocacy efforts have created responsible financial products and targeted financial education for low-income households, increased housing opportunities for people with criminal convictions, and increased funding sources for resident services in affordable housing. Angie has a demonstrated, energetic commitment to ensuring equity in housing access and social service outcomes. Angie is passionate about housing designed for long-term economic, physical, and environmental sustainability and affordable housing as a cornerstone of livability for all communities. She was most recently the Vice President at MM Development Advisors, Inc., a real estate development consulting firm specializing in affordable housing in New York. Angie holds a BS in Anthropology/Sociology from Eastern Oregon University in LaGrande, Oregon and an MBA from Portland State University in Portland, Oregon.

Principal 6) Thomas J. Lauzon, CPA, individual (Lauzon) Lauzon is a certified public accountant, real estate developer and public servant with a history of making big things happen. Lauzon is a principal and Senior Partner at Salvador and Babic, P.C., a Barre based accounting firm that has

provided tax, accounting and management advisory services to central Vermont businesses and individuals in central Vermont for decades. In addition, Lauzon owns and manage hundreds of thousands of square feet of commercial real estate. Some of Lauzon's notable projects in Vermont include the Aldrich Block, AR Market, the Reynolds House Inn and the Vermont Materials and Research Lab Complex. Lauzon also served as Barre city mayor for six consecutive terms from 2006 – 2018. Working with three different gubernatorial administrations, Lauzon advanced such projects as Barre's Main Street Reconstruction Project, the Blanchard Block renovation, Barre City Place, Downstreet Housing Residences on Keith Avenue, the Pearl Street Pedestrian Walkway, and the Enterprise Aly Remediation Project. During Lauzon's tenure, the city of Barre also won approval for its Tax Increment Financing (TIF) District. The level of public / private investment and grand list growth in the city's downtown during Lauzon's period of service is unmatched in the Barre's recent history.

During the COVID-19 Pandemic, Lauzon was appointed by Governor Phil Scott to the Vermont Economic Mitigation and Recovery Task Force, which was charged with providing technical assistance, financial relief, and designing and implementing financial assistance programs to mitigate the short-term economic impacts of the COVID-19 pandemic and develop strategies to speed long-term business and community recovery.

Project Support and Regional Need

The Project will help to address and support the extremely dire need for local and regional housing, which will in turn support workforce growth and development, in addition to population and economic growth for the entire Barre community. This is especially true after the historic and devastating July 2023 flood which rendered many homes in Barre City uninhabitable.

The July 2023 flood severely impacted the housing needs in the entire Barre area causing the displacement of individuals and families in Barre City, many of whom are still without a place to live. This significantly worsens Barre's housing stock shortage. Barre's median housing unit age is over 75 years old with the median year that homes in Barre were built being 1944. Statewide the average age of housing stock is over 45 years old, with median year of homes built statewide being 1975. This said, there is a very low rental vacancy rate in Washington County with Barre City having a very high percentage of renters compared to statewide averages.

This project would greatly help to address all these grave discrepancies by increasing the number of owner occupied and rental housing units, including affordable houses, in Barre City by constructing new housing units.

Project Cost, Identified and Committed Funds/Financing, and Funding Gap

The Project expects a Gap of 20-30% after potential assistance from NBRC Catalyst Program for the infrastructure. The Project Principles are working to establish sources for the funding gaps from varying sources including but not limited to: VHFA, USDA, revolving loan funds, and potential bonds, among others. etc. Please see attached supporting document entitled: "Prospect Heights Project Estimated Costs 2023"

Job Creation

Permitting the Project will employ local engineers and professionals as well as state resources in multiple disciplines.

Infrastructure – local site development, paving, design, material supply, and other contractors will be supported for an estimated infrastructure construction period of 6 to 9 months.

Construction – For the anticipated build out period of 10 years, the Project will provide ongoing employment for local trades, including site development, paving, landscaping, carpentry, plumbing & electrical.

Property Maintenance & Repair – In perpetuity, the Project will provide employment for those involved in lawn maintenance, snow removal and seasonal maintenance. It will also provide jobs for those in the service and repair trades as the units age and require maintenance.

Municipal Impact – The expansion of housing and roadway networks requires additional municipal staff to maintain roads and onsite and offsite infrastructure. Additional students will support employment of educational staff and supporting staff.

Leisure and other – Population growth will have a constant impact on local businesses involved in the restaurant and retail industry.

Healthcare – Additional housing at multiple levels of affordability will positively impact the workforce issues impacting CVMC, and other healthcare organizations, by meeting the needs of employees in a diversity of positions.



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 3/12/24

Agenda Item No.: 8-H

AGENDA ITEM DESCRIPTION: First Hearing Reading Warned 8:00PM: Ord. #2024-01 Police ordinance modernization

SUBMITTING DEPARTMENT or PERSON: The Manager and Police Chief Vail

STAFF RECOMMENDATION: Advance ordinance to second reading

BACKGROUND INFORMATION:

The City has recently begun negotiations with the Fraternal Order of Police Lodge 004 to renew an expiring collective bargaining agreement. Both parties have identified a shared goal of modernizing sections of Chapter 2, Article V, Division 6 of ordinance.

Those antiquated sections of ordinance prescribe procedures for, among other items:

- Appointment of police officers
- Probation periods
- Promotions

Both parties believe these matters are best addressed by the contract and human resources policies. The proposed amendments were preliminarily shared with the Council at its February 6, 2024 meeting.

EXPENDITURE REQUIRED AND FUNDING SOURCE(S): Not Applicable.

LEGAL AUTHORITY/REQUIREMENTS: [Division 6 of Article V of Chapter 2 of City Ordinance](#) and [§107 of the City Charter](#)

ATTACHMENTS: Proposed amendments to Police Department Ordinance

RECOMMENDED ACTION/MOTION:

Move to advance the ordinance to a second reading.

City of Barre
Chapter 2 - ADMINISTRATION
#2024-01

The City Council of the City of Barre, Vermont will hold a first reading on Tuesday, March 12, 2024 at 8:00 P.M. in the City Council Chambers to discuss the following revision to the Code of Ordinances, amended Chapter 2 – Administration, as follows:

The City Council of the City of Barre hereby ordains that Chapter 2 of the Code of Ordinances of the City of Barre, Vermont is hereby amended to read as follows:

Note: **Bold/Underline indicates additions**
[brackets/~~Strikeout~~ indicates deletions]

DIVISION 6. POLICE*

Sec. 2-103. Established; purpose; powers and duties.

The police department is hereby established for the purpose of providing for enforcement of the laws, apprehension of criminal offenders, guarding the public safety, preventing crime, controlling vehicular traffic, and generally to carry out the functions and perform duties assigned to the police. (Ord. No. 1965-4, Sec. 12.10.01)

Sec. 2-104. Chief of police designated as director; acting director.

- (a) The Chief of police shall be director of the police department. In [~~his~~] **their** absence or in case of [~~his~~] **their** disability, the [~~highest ranking officer of the regular division on duty~~] **deputy chief** shall be the acting director of the department, unless the city manager designates an acting chief. (Ord. No. 1965-4, Sec. 12.10.03; Ord. No. 1983-7, 10-26-83)

- (b) The City Council shall establish by resolution the appointment procedures for the office of chief of police.**

~~[Sec. 2-105. Reserved.~~

~~Editor's note~~ Ord. No. 1984-1, adopted Feb. 21, 1984, repealed Sec. 2-105. Said former section, relative to divisions of the police department, derived Ord. No. 1965-4, Sec. 12.10.02; Ord. No. 1976-1, adopted May 4, 1976; Ord. No. 1977-2, adopted Aug. 23, 1977; Ord. No. 1978-2, adopted May 9, 1978; Ord. No. 1980-7, adopted July 15, 1980; Ord. No. 1983-1, adopted Jan. 13, 1983; and Ord. No. 1983-6, adopted June 21, 1983.]

Sec. 2-~~106~~105. Appointment procedures[; ~~annual examinations; required removal~~].

[~~Members~~] **Sworn members** of the police department shall be appointed by the city manager [~~following the same procedure as is prescribed for firemen~~] **subject to established laws, policies, rules, and regulations.** [~~They shall be subject to the same annual examinations, and to the same effect with respect to removal, as is provided in this chapter.~~] (Ord. No. 1965-4, Sec. 12.10.04; Ord. No. 1983-7, 10-26-83)

~~[Sec. 2-107. Probations.~~

~~No person shall be deemed to be a regular police officer or member of the regular division, until he has satisfactorily served a probationary period of six (6) months on duty with the regular division. An appointee, during the probationary period may be discharged without cause or hearing by the city manager. (Ord. No. 1965-4, Sec. 12.10.04; Ord. No. 1983-7, 10-26-83)~~

Sec. 2-108. Eligibility for employment and promotion.

No person shall be eligible for appointment as a police officer or promotion in rank in the police department, unless he is a graduate of a high school or equivalent secondary school, or has been granted a high school equivalence certificate by the state board of education. Certified proof of such graduation or grant of an equivalence certificate shall be presented to the

city manager before action is taken on appointment or promotion. (Ord. No. 1965-4, Sec. 12.10.04; Ord. No. 1983-7, 10-26-83)]

Sec. 2-~~109~~106. Removal; suspension.

[Members] **Sworn members** of the police department [~~who are regular police officers in the regular division~~] may be removed or suspended by the city manager, as provided by general law. (See 24 V.S.A.1932) [~~Members of all other divisions may be removed or suspended by the city manager without hearing.~~] (Ord. No. 1965-4, Sec. 12.10.05; Ord. No. 1983-7, 10-26-83)

~~Sec. 2-110. Promotions.~~

- (a) ~~When a vacancy occurs in the regular division in the rank of sergeant or higher, no one shall be eligible to fill the vacancy, by promotion or otherwise, unless he has been an official of a regular active police force for at least three (3) years immediately prior to the opening of a vacancy.~~
- (b) ~~Promotions in rank shall be made on basis of examination and other factors, in the same manner as members of the state police are promoted. Examinations and grading shall be conducted by an agency or organization not connected with the government of the city.~~
- (c) ~~A person appointed to the grade of sergeant or higher shall serve a probationary period of six (6) months during which time he may be demoted, reduced in rank or reduced to the grade of patrolman, by the city manager, without hearing.~~
- (d) ~~The provisions of this section notwithstanding, the city manager may appoint any member of the regular division to a temporary grade, but only for a period of not more than three (3) months, during which the vacancy shall be filled in accordance with other provisions of this section.~~
- (e) ~~The city council shall establish by resolution the appointment procedures for the office of chief of police separately from the regulations set forth for promotions to the grade of sergeant or higher. (Ord. No. 1965-4, Sec. 12.10.06; Ord. No. 1983-1, 1-13-83; Ord. No. 1983-6, 6-21-83; Ord. No. 1983-7, 10-26-83)~~

Sec. 2-111. Regulations governing conduct; publication requirement.

The members of the police department shall be governed by regulations of the department presently in force. Such regulations may be amended by the council. They shall be published in an appendix to this Code. (Ord. No. 1965-4, Sec. 12.10.07)

~~Secs. 2-112--2-116. Reserved.~~

ADOPTION HISTORY

- First Reading at regular City Council meeting held on Tuesday, March 12, 2024. Second Reading and Public Hearing set by Council for Tuesday, _____.
- Proposed language printed in Times Argus newspaper on Saturday, _____.
- Second Reading and Public Hearing held on Tuesday, _____.
Adopted at regular City Council meeting held on _____ and entered in the minutes of that meeting which are approved on _____.
- Posted in public places on _____.
- Notice of adoption published in the Times Argus newspaper on _____.
- Effective _____.

Dated this _____ day of _____, 2024.

Carolyn S. Dawes
City Clerk/Treasurer